

**Minutes for Te Rūnanga o Waihao Whānau Meeting
On February 12th 2017, Commencing at 10:35am
Held At Waihao Marae, 26 Maori Road, Morven, Waimate.**

Present	Graeme Lane, Ivy Johnston, Martyn Smith, Wendy Heath, Howard Marshall, Dardanelle McLean-Smith and Jennifer Thomas, Diamond Binnie, Ian Brunton, Lex Brunton, Peter Brunton, Maku Davis Te Maire, Maurice Eddington, Casey Freeman, Aerine Heath-Boyd, Quentin Hix, Lee Howden, Echo Malcom (Aunty Echo), Jan McEwen, Jo McLean, Sacha McMeeking, Barry Reid, Mavis Smith (Aunty Dimp), Juliette Stevenson, Bridget Te Maiharoa, David Thomas (Uncle Dave), Judith Watson, John Wilkie, Gloria Wilkie and Tom Williams. Ron Donaldson and Mary Oughton.		
Apologies	Sara Bentley, Bowen Whānau, Rickardo Brunton, Sue Eddington, Forgie Whānau, Kane Freeman, Taoka Heath-King, Maddison McLean-Smith, Mary-Lou Miller, Kristine Morrison, Kāhu Ross, Jayne Smith, Thomas Whānau (Dunedin), George Tripp, Joseph Williams, Michael Williams, Samantha Williams, Phoebe Rose Williams.		
Reference	Discussion	Motion	Action
Welcome	Graeme Lane welcomed all whānau to the meeting.		
Karakia	Quentin Hix		
Ngā Mate	Maureen Te Maiharoa, Ivy McGaughey and Ngaio Meager.		
Safety Brief	The Chairman spoke on safety procedures in the event of an emergency.		
Presentation			
	Quentin Hix addressed the floor to speak on appointments to Hunter Downs Water (Irrigation). Quentin has stood down as a Director and is currently a Trustee as rep for Arowhenua, Waihao and Moeraki. Both the Director and Trustee positions are available for nomination by a person appointed by all three rūnanga. Quentin suggested that, given the current skill set of the boards, the appointment be towards someone with a cultural background and suggested that Tewera would be a good candidate. Quentin asked that the rūnanga discuss this, and let him know any names put forward.		
Previous Meetings Minutes - held on December 10th 2016			
	The chairman called that the tabled minutes be approved. Matters Arising from Previous Minutes: Lex asked for response from the questions raised at the previous meeting by himself and Ricky. Marty addressed the floor, and reported that: 1. The \$39,000 was a payment that was made to us in advance. 2. The \$100,000 in the audited report was for the Te Ana write off, and this was a coding error in the transfer to the tier 3 system. This amended report is available from the office. 3. The travel expenses are coded as Reps, General and Exec. In the report however these are written as 2 listings, Reps and General are combined, and Exec separate.	Thomas Williams moved that these minutes be accepted, Wendy Heath seconded this motion. All in favour. Carried.	
Reports			
	<ul style="list-style-type: none"> • Chairpersons Report. The Chairman spoke to the floor and provided a verbal overview of his report. Following this the Chairperson called for questions from the floor, and reminded whānau that they are free to contact him to discuss anything. • Secretary's Report. Ivy noted that she will continue to include the birthday card list in her report, and that she had received 14 letters/cards of thanks. • Treasurer's Report. Marty noted that the reports included in the agenda book are in a slightly different format to previous. Also, the list of approved reimbursements will be included in this report, but it should be noted that some of these payments will come from funding allocations received for various projects. • Wellbeing Report (Late Paper). Brainwave/Wellbeing Hui date has been set for Sunday 26th February 2017, from 10am at Canterbury University. Transportation will be available from Waihao to Christchurch, contact Dardanelle if you would like to attend. The Ngāi Tahu Sports Tournament, 11th March 2017, contact Dardanelle if you would like to join the team. Shoe Grant is running, if any whānau would like to apply, please contact the office for a copy of the form. 		

	Agenda Items		
Presentation	<p>Jo addressed the floor as TRoNT rep. The Kaiwhakahaere elections will take place in April. Nominations forms are now available. It was suggested that once the nominees are known, we invite the nominees to speak to whānau at the April whānau meeting. The Deputy Kaiwhakahaere elections will take place in September, and Jo noted that she was interested in this position. The policies have been sidelined until the new kaiwhakahaere is appointed.</p> <p>There has been a media release in the Press recently stating that 4 reps have breached the Code of Conduct. No further release will be made and the person who made the initial leak has still not been determined. Although it has been a costly process, it has shown that reps will be accountable for their actions.</p> <p>2017 is the 10year anniversary of Whai Rawa and it has been suggested that as well as the annual distribution of \$108.00, that there be a one off anniversary gift of either \$50 or \$150. Jo asked the floor their preference and it was agreed to vote for \$150.</p>		
Item 1	<p>Kaumātua Grants. Lex addressed the meeting and asked why the 2016 Kaumātua payment was lowered from the \$280.00 in the previous year (2015). Graeme replied that Chris Ford had clarified that the motion made by Lex in 2015 to match the Ngāi Tahu sum as for that year only. Marty addressed the floor and explained that kaumātua grants started in 2003 and that at that time 37 kaumātua were given \$100. This was initially sent out as a grocery voucher, and continued to be \$100 for a few years before being raised to \$150, then adjusted over time with inflation. Marty explained that no money had to be given out to kaumātua by rule, but that this was a gifted gift that the Executive committee deemed to be a fair sum. Jennifer added her thoughts that a koha should not be questioned. Wendy noted that other marae give their kaumātua a Christmas dinner only. Ivy requested that in the interest of the 2017 kaumātua payment, that whānau assist their kaumātua in supplying the office with their bank account details. John Wilkie thanked the Executive for their consideration on this.</p>		
Item 2	<p>Building Committee report. The committee will meet soon and start commencing projects. Dardanelle requested that the committee chairperson provide a report.</p>		
Item 3	<p>Whānau in the Kitchen. The Chairperson informed whānau that due to health and safety, any whānau that wish to assist in the kitchen should seek permission from Maurice in the first instance.</p>		
Item 4	<p>Koha for Arowhenua. The Chairperson asked whānau for suggestions of an appropriate koha to give Arowhenua to celebrate their new building. Jo suggested that the Chairs discuss this and see what item may be appreciated and that the Executive decide on this.</p>		
	General Business		
GB.1	<p>Mark Solomon Farewell. The Chairperson asked if whānau would like to invite Mark to a formal farewell as a thank you from Waihao. Jo and Sacha supported this idea and noted it was appropriate for Waihao to do something.</p>		
GB.2	<p>Tahu is very unwell. Office to send a get well basket.</p>		**
Presentation	<p>Sacha McMeeking. Strategic Plan.</p> <p>Sacha circulated the draft plan for all to read. The content was read and accepted, with the last topic of commercial & finance (making money and spending money) to be completed with the results from today's discussions. The Strategic Plan will be completed with the information gained today and will be updated and then sent out on Google Groups for circulation before being adopted or amended at the following whānau meeting. Sacha noted that she would need the Chair to write a forward for this document.</p>		
Closed.	<p>Meeting closed by the Chairman at 12:30pm to commence pōwhiri.</p>		