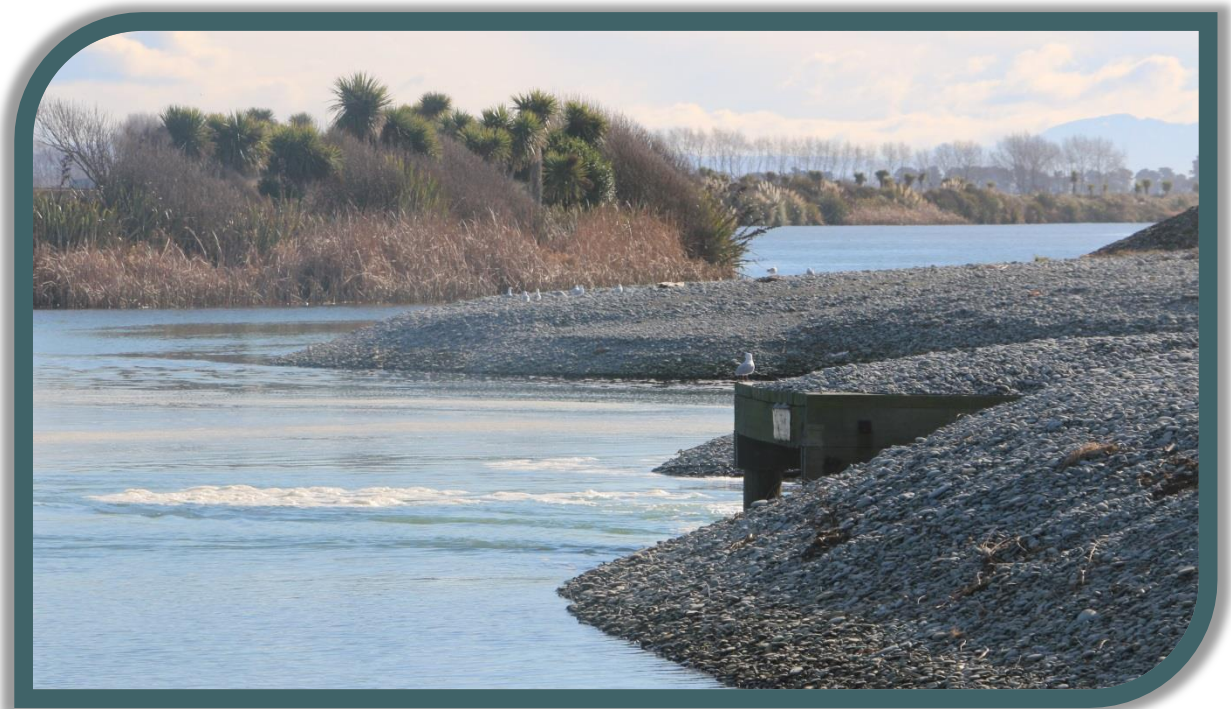


# Te Rūnanga o Waihao Annual General Meeting



**1:00pm**  
**25<sup>th</sup> September**  
**2016**

## **KARAKIA**

E Te Atua kaha rawa i tē rangi  
Homai ki a mātou, tōu kaha, tōu māramatanga,  
tōu rangimarie, i waenganui i ō mātou ngakau,  
ki tē whakapai tā mātou mahi  
mō tē Whānau Whānui o Waihao, i tēnei rā.

The above is a simple prayer asking for strength,  
understanding and peace in our hearts to bless our work for  
the widespread Waihao Whānau this day.

## **TE WAIATA O TE MAHINGA KAI**

**NĀ: KELLY DAVIS TE MAIRE**

Anei anō ngā kōrero  
A taua mā a pōua mā  
I te kaupapa  
I whārikitia e rātou  
Mō ngā taonga e  
O te mahinga kai

Kei whea rā ngā kōkopu  
Ngā kokopara e  
Inaka wai kakahi mā  
Ngā hao ngā waikura  
Kaeo kana kana e (x2)

Ki te awa tapu o Waihao  
I tipu ai ēnei kai  
Me te oranga o ngā whanaunga hapū  
Kura kura Kāi Tahu e (x3)

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**CHAIRPERSONS WELCOME**  
**GRAEME LANE**



Tēnā koutou

Another year has passed since the last AGM, and what a busy year it has been. I have tried to cover all aspects of the Waihao's year within my report, and to thank and recognise those responsible. But as you can well imagine there has been many people and if I have missed anyone please accept my apologies.

The marae has been extremely active with record number of bookings and visitors. New initiatives have been introduced by the administration staff which have allowed the Rūnanga to capture important data some of which is presented within the annual report. As well this information has allowed the Rūnanga Executive to make informed timely decisions which has benefited the Rūnanga on various levels.

It is exciting for me to see tamariki at the Marae both due to school visits and Wānanga and I would like to thank Sam for taking the lead in this and the other whānau who have assisted. It is also pleasing to see the re-establishment of the kaumātua committee and I hope to see greater participation of kaumātua within our committees moving forward.

Marae Development is on-going with the new offices being ready for occupation, the inside of the dining room and other areas have been painted at considerable cost saving to the Rūnanga. It is hoped that the remaining development project continue to move forward into 2017.

The Rūnanga has received considerable funding from external agencies to assist with both the restoration of the Wainono Lagoon and development of the Waihao Garden, these are elaborated on throughout the report.

The Executive has seen some changes with both Lisa and Samantha resigning, I would personally like to thank them for being part of the executive. John Wilkie (CWMS) who has stepped down also needs to be thanks for the tiresome work for the environment in particular fresh water and long finned eels. As well new reps mandated to speak on behalf of the Rūnanga have been endorsed, and are attending hui and committees on our behalf, again I have tried to capture this within the report and acknowledge their hard work and dedication.

I will however make a special mention of thanks to the following who have juggled their time to accommodate the many powhiri that have taking place being Tewera, Wendy and Aunty Sis as well I would like to thank the Marae staff (Ron, Mary and Maurice) for their dedication and effort in making this a successful year. Finally, I would like to thank all of the Executive members for their contribution and commitment throughout the year.

Ngā mihi nui

Graeme

**Te Rūnanga o Waihao**  
**DRAFT Annual General Meeting Minutes**  
**Sunday 11<sup>th</sup> October 2015**

**1. Call to order**

Chairman Graeme Lane called to order the Annual General Meeting of Te Rūnanga o Waihao at 1:05pm on October 11, 2015 at Waihao Marae, 25 Maori Road, Morven, Waimate. Graeme reminded those present to use the microphones provided when addressing the meeting.

**2. Karakia**

Aunty Sis

**3. Present & Apologies**

The following persons were present, as listed on the document upon entering the meeting. Sue moved that the apologies be accepted. Hinerangi seconded this. All in favour, carried.

Present: Graeme Lane, Ivy Johnston, Martyn Smith, Sara Eddington, Sue Eddington, Howard Marshall, Dardanelle McLean-Smith, Samantha Sykes, Lorraine Abbott, Aerini Boyd, Lex Brunton, Ian Brunton, Jacqui Brunton, Peter Brunton, Larrienne Casserly, Maku Davis-Te Maire, Hinerangi Ferrall-Heath, Tyrone Gosling, Kara Hayes, Parris Heath, Echo Malcolm, Janice McEwen, Joanne McLean, Maddison McLean-Smith, Justine Pinnell, Barry Reid, Sacha McMeeking, Jayne Smith, Mavis Smith, Lorraine Smitheram-Bayliss, Juliette Stevenson, Kristine Sommers, Bridget Te Maiharoa, Koata Te Maiharoa, Margaret Te Maiharoa, Maureen Te Maiharoa, Lesley Te Maiharoa-Sykes, David Thomas Snr, Graeme Thomas, Jennifer Thomas, Judith Watson, Gloria Wilkie, John Wilkie, Thomas Williams & Matthew Wylie. Also: Chris Ford, Ron Donaldson & Mary Dyer.

Apologies: Leisa Aumua, Helen Bowen, Gareth Bowen, Beth Forgie, Craig Forgie, Jalen Forgie, Sienna Forgie, Ivy McGaughey & George Tripp.

**4. Nga Mate**

Ivy read aloud the following names: Sadie Hughes, Owen Woods, Rangi Te Maiharoa, Hamish Heath, Aunty Pipi Waaka, Takerei Tangaroawhai, Joseph Waaka and Winifred Brunton.

**5. Approval of minutes from last meeting**

The previous AGM minutes were tabled. Jo explained that, due to unforeseen circumstances (computer malfunction) the minutes of the 2014 AGM had been destroyed before the office received a copy. Hinerangi queried record keeping of minutes, however it was explained that in this case the minutes were lost prior to the office receiving a copy. Minutes, when received by the office, are stored safely within the server and the back-up system. Jennifer moved that the minutes that were presented were accepted, Jayne seconded this. All in favour. Carried.

**6. Chairman's Report**

The Chairman introduced the new Marae manager Ron, and then proceeded with his report. The following discussion was raised as a result of the report.

Discussion Item 1. Parris asked where the new Porticom units would be located. Graeme replied that it is planned to shift the existing garage around to a new concrete pad behind the big shed and then for two of the units to go onto the existing garage pad, one for an office and the other for a meeting room. The third can be placed as a mattress room so that the mattresses can be stored correctly and aired out. These units do not have toilet facilities, so staff will use the existing ablution block. Uncle Dave asked of pricing for this project. The Chairman replied that he believed it will cost \$7,000 approx. to have the garage shifted and approx. \$20,000 to have the Porticom units shifted and wired up. Graeme will get confirmed prices to present at the Whānau meeting next month. Uncle Dave moved that \$20,000 be put aside for the relocation and set up of the porticom, if the costs exceed this, the Whānau should be consulted before approval for the expenditure is given, this motion was seconded by Jennifer.

Howard addressed the meeting, and explained that the Executive had delegation for expenditure above this. The treasurer clarified the delegation in the Financial Management Policy & Procedures document, in particular the Delegation Financial Authority (DFA), and that this delegation has provisions for the Executive on majority vote to spend up to \$50,000. Hinerangi questioned how the DFA was passed without Whānau knowledge. The Chairman requested that Chris Ford address the meeting. Chris advised the meeting that the policy had been passed with due process and in accordance with the rules, and that the Executive had delegation to spend up to \$50,000 on any given project. Hinerangi objected to this and suggested that it be \$20,000. The Chairman concurred that both the Treasurer and Chris were correct in the information they conveyed to the Whānau, and that in the past the Whānau had been and will be informed and kept up to date on large expenditure items or projects. Howard suggested that this should be an agenda item at the next Whānau meeting and that the AGM was not the place for motions outside of AGM business to be tabled. The floor, against the Chairman's advice, wanted Uncle Dave's motion to be put forward, which it was, resulting in 14 against and 17 in favour. Motion was carried.

Discussion Item 2. Parris asked about the Rock Art Trust, and the \$100,000 that was invested and if we were still shareholders. Wendy addressed the meeting and noted that her July report never made it out to the Whānau, although she had presented it to the office. Wendy explained that after much consideration, it was decided that Te Ana and the Rock Art Trust would come together to save approximately \$25,000 a year in running costs. She confirmed that yes, they are still asking for Rūnanga contribution of \$5,000 per annum, and that the initial \$100,000 was an investment, not something that we were doing for a profit. Jerry also addressed this matter (as the Holdings Co Chairman), and stressed that the Holdings Co were concerned that all this happened without proper consultation. He pointed out that in order to not run at a loss, Ngai Tahu have committed \$200,000 in this. Our investment of \$100,000 will be written off.

## **8. Reports**

Jennifer moved that the reports be accepted as read. Hinerangi seconded this. All in favour. Carried.

## **9. Finance & Audit Reports**

The Treasurer noted that the combined accounts were not finished yet. These will be sent out to Whānau when complete. He confirmed that the financial reports presented are for the 12month period of 1<sup>st</sup> July 2014 – 30<sup>th</sup> June 2015.

Discussion Item 1. Jennifer queried the current payments to Executives and queried why this had not come to the Whānau for consultation and felt that this was a gross abuse of privilege. Hinerangi agreed that this should have come to the Whānau first and that we should look into what other Rūnanga pay their Executives. She expressed her concerns that the Executives decided their own payments. In reply, Dardanelle invited Whānau to shadow Executive members for a month to witness all the work that they partake in, and that the Executive present are doing a great job. Hinerangi acknowledged that the job was hard work, but that a payment of \$500 a month was excessive in its amount. Sasha acknowledged all the work that the Executive do and thanked them all for contributing to the Rūnanga. She also recognized this discussion as a healthy debate and one that needed to be had. Wendy suggested that a policy be formed to prevent the Executive from setting their own payment schedules in the future. Jayne supported Sasha in acknowledging the work the Executive do and in particular the representation we have, and the voice that we hold on the many boards and meetings the Executive attend. John Wilkie and Uncle Dave addressed the meeting and both stressed that it was important that any representative from Waihao was reimbursed for any costs to them related to representing the Rūnanga.

Discussion Item 2. Uncle Dave brought attention to the Auditors comment referring to the Treasurer being on holdings and Executive and that this was a conflict of interest. Lex stated that at the 2014 AGM the Treasurer failed to present the auditor reports and asked why.

The Treasurer moved that these financial reports be accepted. Jo seconded this motion. All in favour. Carried.

The Treasurer then moved that Mitchell be appointed as the independent auditor. Jennifer seconded this. All in favour. Carried.

## **10. Holdings Co. Report**

Jerry presented his report. He commented that profit will reduce from \$113,000 this term to just \$13,000 because of the \$100,00 Rock Art Trust write off. This \$100,000 will be treated as a koha to them. Current assets equate to almost \$2 million. Currently investing \$500,000 in Te Haumi Whakamana (Ngai Tahu Properties).

Jerry thanked the holdings members standing down from their term on the board.

## **11. Holdings Co. Elections**

Hinerangi moved that Jeff Goldsmith be appointed to the position of external representative for a further 3 year term. Jennifer seconded this motion. All in favour. Carried.

The Chairman moved that Barry and Ron act as independent counters for the ballot.

Parris asked to hear from the four nominees that are standing for the Holdings Co. positions.

- Jacqui Brunton
- Juliette Stevenson
- Jo McLean
- Marty Smith

The four applicants gave a brief description of their expertise and what they could offer if elected to Holdings Co. On conclusion the four were thanked by the Chairman.

Jo thanked Jerry and Jayne, who were both stepping down and not standing for re-election, for their contribution and expertise on the Holdings Co.

Uncle Dave addressed the floor and stated he would abstain from voting due to the fact he believed Jo had a conflict of interest due to being our TRoNT rep and standing for the position.

The Chairman then requested that those present complete the voting form they received on registration to the meeting.

Papers were collected by the scrutineers and taken for counting. Result to be presented to the Chairman on completion.

Jerry wished the Executive well. He acknowledged that they will have to look at reimbursing people for the work they do and that you get what you pay for.

The results were returned to the Chairman with the following: That Jacqui, Jo and Juliette were the successful nominees and appointed to the Holdings Co.

Jerry thanked Marty for his past contribution of 15 years to the Holdings Co and presented him with a gift.

## **12. Executive Elections**

Graeme informed the Whānau that the constitution stated that the Executive must consist of between 5-9 people and that at the time of the meeting only 8 positions were filled.

Sara asked Samantha to explain her reasons for resigning from the Executive. Samantha addressed the meeting and explained that she resigned from the Executive because of lying from other members, because she felt her voice wasn't being heard, and also because of the way her mother was treated as the Marae manager.

Parris thanked Samantha for her honesty and openness in addressing this with the meeting. Parris nominated Samantha for the vacant position on the Executive. Sue seconded this.

Jennifer moved that because her resignation was not accepted by the Executive, that Samantha be reinstated. The Chairman requested that Chris Ford speak to this. Chris explained that her resignation did not need the acceptance of the Executive to be valid, and that her resignation was effective when it was made. Ivy also asked Samantha to stand for re-election into the Executive.

The Chairman called for formal nominations to fill the position. Samantha Sykes was nominated by Parris Heath. Lex Brunton was nominated by Ian Brunton. Graeme Thomas moved that nominations be closed. This was seconded and carried. Whānau were asked to complete their voting form with the name of the one person they would like elected onto the Executive. Voting papers were collected by the scrutineers. Results to be counted.

Juliette asked if there was meant to be two vacant positions on the Executive as had been stated in previous minutes. Dardanelle replied that she had said that she would stand down, but she has had advise that she doesn't have to, so she will not be doing so at this time.

Election results were given to the Chairman, and Samantha Sykes was elected onto the Executive.

## **13. Other Business**

Although the decision was not made by this Executive, Parris asked that an apology be made for being sacked as tangata tiaki.

Jo informed the Whānau that Takeri Norton came and talked to us about cultural mapping. We now have our takiwā in 3D and is fully labelled.

Wendy notified the Whānau that sadly Morven School is applying to close. She suggested that we seriously think about that land and that we should apply to have this returned to us. Hinerangi supported Wendy on this. The Chairman requested from the Whānau that they send any suggestions supporting the purchase of the Morven School to the Marae office.

The Chairman informed the Whānau that the mayors Damon Odey (Timaru) and Craig Rowley (Waimate) would be welcomed to the next Whānau meeting. Whānau were encouraged to attend so they could present questions from the floor at this meeting.

An update on Hui A Iwi was given by the Chairman and that the Executive had approved transport being arranged for this event. Both Huirapa and Araturu marae will be open for accommodation.

Yvonne complained about arriving to the AGM at 12 and there was not enough kai for everyone. Jennifer supported this, saying that it is protocol for Marae to offer kai. Graeme responded, saying that he acknowledged some of the Whānau objection to having to RSVP in regards to the meetings. Some discussion from the floor continued with Whānau supporting both views. The Chairman closed the discussion by pointing out that if Whānau can RSVP then we can have a far more accurate number for catering and we could also forward an agenda out prior to the meeting to those that do.

Aunty Sis talked to the Whānau about treating each other with care and respect and allowing everyone to have a voice at the meetings.

## **14. Karakia**

Aunty Sis

## **15. Adjournment**

Chairman Graeme Lane closed the meeting at 3:36pm

Minutes taken on the day and then documented by Mary Dyer. Independent minute taker.

## CHAIRPERSONS REPORT

### MARAE BOOKINGS: OCT 2015 TO SEPT 2016

Chart 1 below represents the number of confirmed bookings that have taken place at the Waihao Marae for period Oct 2015 to Sept 2016. Each bar on the chart represents the month the booking was completed with the total number of different bookings for that month shown at the top of each bar. (e.g. Oct – 2015 there were 11 separate bookings)

The different types of bookings are listed but not limited to:

- Environmental Hui and Training
- Noho Marae
- School excursions
- Whānau Hui
- Whānau Birthdays
- Whānau reunions
- Te Reo Māori
- Appointments/Interviews
- Waimate District Council (Mayor)
- Rangatahi Wānanga
- Poupou Karanga
- Whai Kōrero
- Steering Group Meetings
- Visits by Government Organisations
- Private Functions
- TRoW Executive and Whānau Hui
- Public meeting
- Community Groups
- Corporate Groups
- Health Boards
- Kaumātua Hui

Total Bookings on the period Oct 2015 to Sept 2016 = **One Hundred Thirty Five (135)**

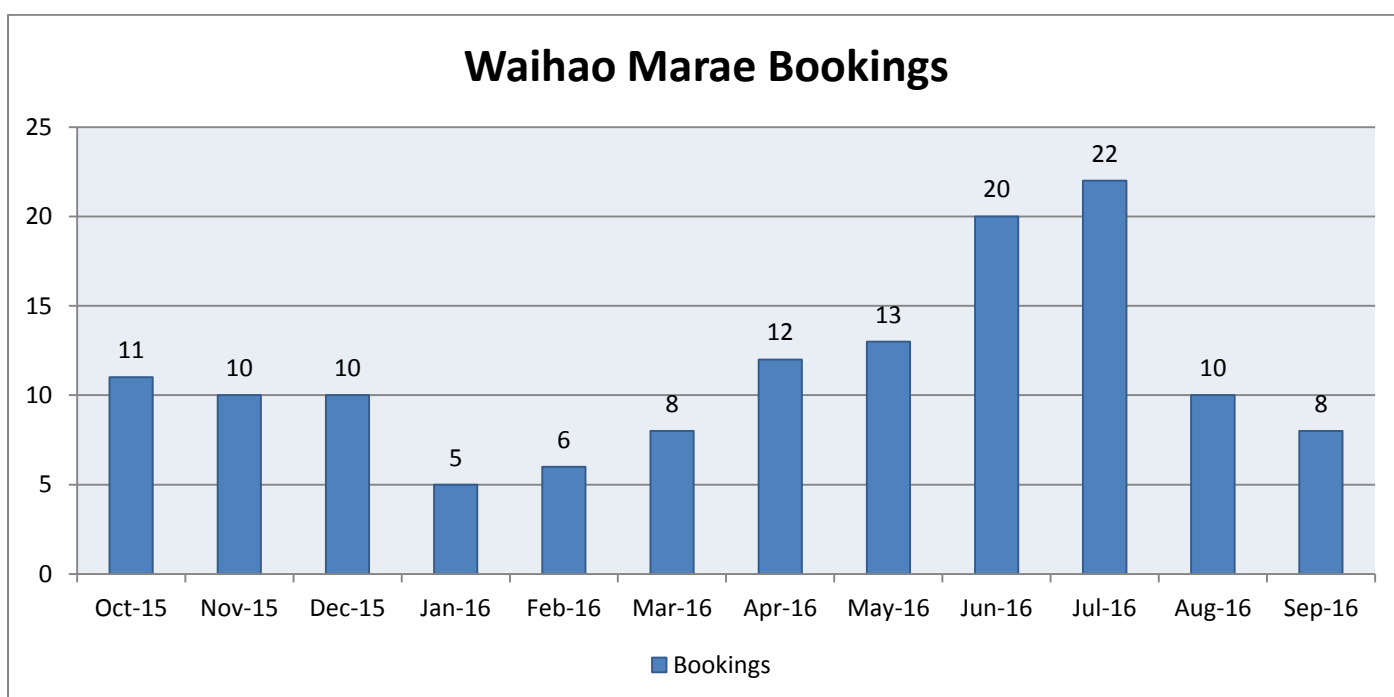


Chart 1<sup>1</sup>

Although it is fair to say a very small minority of these may be the result of Arowhenua closing for rebuild the majority would have occurred irrespective of this.

It is pleasing moving forward that at this stage that there **21** more marae bookings scheduled for the remainder of 2016.

<sup>1</sup> Sourced from Te Rūnanga o Waihao Database



### Attendance by Month

Chart 2 displays the amount of people that were present at the Marae resulting from Marae Bookings or attended a Marae organised event on any given Month. E.g. Oct 15 - 204 Adults and 30 children attended the Marae.

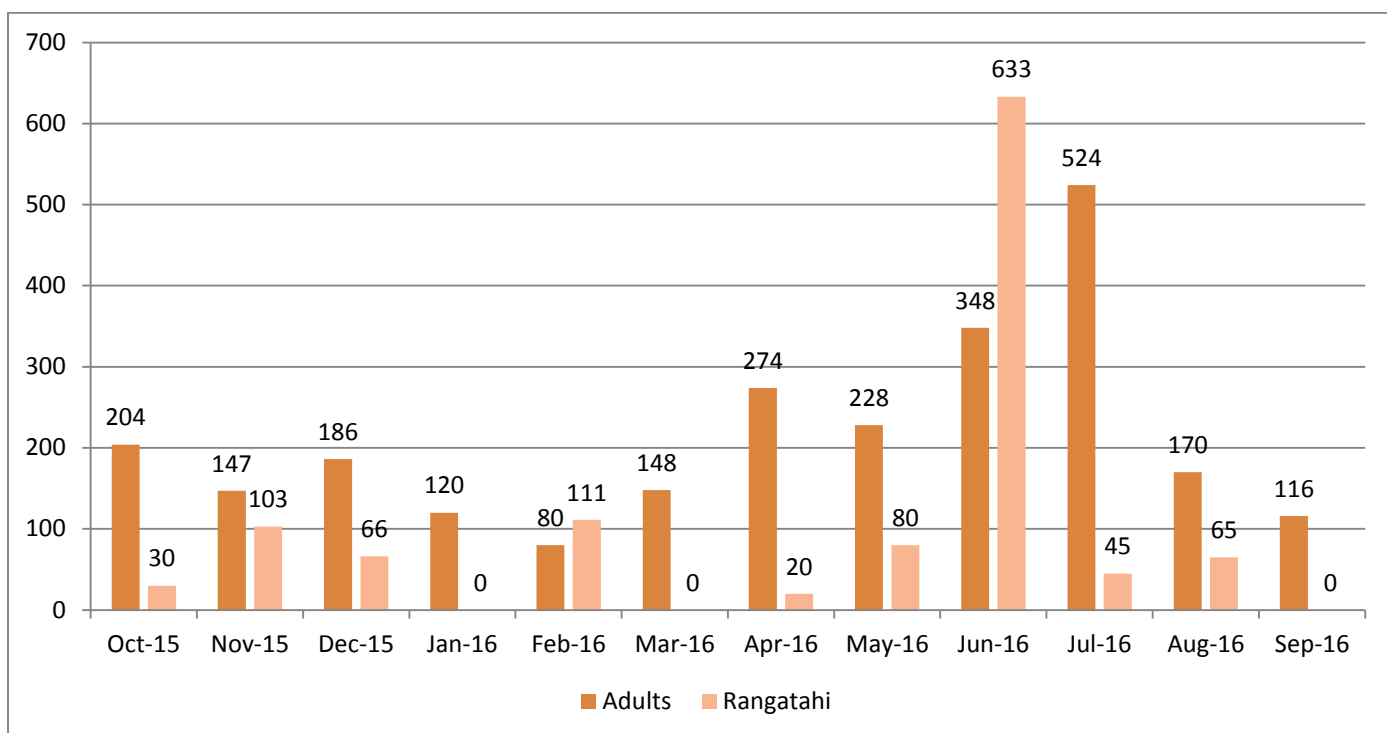


Chart 2<sup>2</sup>

Note: The month of June is skewed as it represents the Waimate Matariki festival at which the Rūnanga catered 525 children for lunch. This event required a 3.30am start with clean up being completed about 6.30pm

### Total Numbers of Attendees at the Marae or Marae events

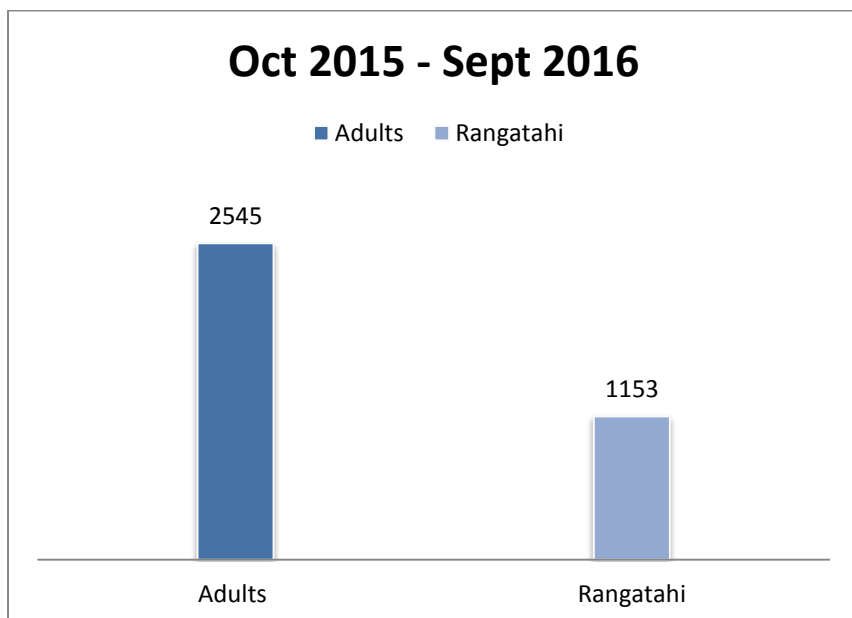


Chart 3<sup>3</sup>

<sup>2</sup> Sourced from Te Rūnanga o Waihao Database

<sup>3</sup> Sourced from Te Rūnanga o Waihao Database

## SCHOOL VISITS

It is exciting that eight (8) schools in the district have visited the Marae. As well as day visits the schools have stayed overnight and conducted specific task such as harvesting raupō, peer support mentoring and the Waimate High School teachers had their back to school first day at the marae.

Contributing to making this a great year for school visit is the interesting and diverse activities offered by both external agencies and whānau. I would like to thank the following who have made the schools welcome and their visits successful.

- Sophia – Working Waters Trust
- Debbie – ECAN education
- Wes - Te Ana Maori Rock Trust
- Ruth and other staff - Timaru Museum
- Aunty Sis, Aunty Maureen, Wendy, Tewera, Sam and Makere and matua John and Irai.
- Ron, Mary and Maurice

### List of Schools Attending

15/09/2015	Makikihi School	05/02/2016	Glenavy School
15/09/2015	Waituna Schools	22/02/2016	Waimate High School
11/11/2015	Craighead School	13/05/2016	Waimate Main School
18/11/2015	Waimate High School	15/06/2016	Waitaki Valley School
07/12/2015	Waimate High School	02/08/2016	St Patricks' School
04/02/2016	Glenavy School		



## WAIMATE MATARIKI FESTIVAL

The Matariki festival was again held in Waimate, with all the local schools attending. Special thanks to the Matariki committee and Wendy for organising and co-ordinating the event. The Marae was tasked with supplying and feeding the children lunch. The kai cooker were fired up at 4 am with 540 people successfully feed between 1pm to 1.45pm. Thanks to whānau and staff for their help at the school and to those who started early and cleaned up into the evening.

## MARAE KITCHEN & CATERING

The Marae commercial kitchen passed its annual inspection by the Timaru District Council. The compliance officer commented on how tidy and well organised the kitchen was. However due to the health act all of the uncovered fluorescent lights have to be changed and the rubbish bins replaced to be foot operated lids.

The kitchen has produced many meals from three coursed dinners to light suppers. The work behind supplying these meals is considerable and often required at short notice. The quality and quantity of the meals is a credit to Maurice and those whānau and staff that assist him. Maurice's scones are becoming well known in the community with the Mayor organising his bi monthly meeting around morning tea and Fonterra managers staff cooking their own scones to bring to a meeting for a cook off (Maurice was declared the winner). The Marae has purchased some kitchen appliances to meet catering needs these include:

- Hot Plate
- Commercial Toaster
- Cling Wrap Dispenser

It is not unusual that two or more separate groups have to be catered for on the same day as the graph below demonstrates (4 days)

Bookings	Monday 11-Jul	Tuesday 12-Jul	Wednesday 13-Jul	Thursday 14-Jul	Meals
Rangitahi Winter Wananga (22 per)	→				All Meals x 3 days
American High School Students (23 per)			→		Kia Cook Dinner Cooked Breakfast
Wainono Steering Group (7 per)				→	Morning Tea Lunch
Fonterra Management Group Hui (4 per)				→	Morning Tea
Minister Nick Smith Announcement (52 per)				→	Finger Foods

Chart 4<sup>4</sup>

The new *Work Place Health and Safety and Food Act* has placed new challenges on marae staff and on volunteers who assist. It is important that all whānau are aware of the food hygiene and handling, and the Rūnanga support their development in this field moving forward.

<sup>4</sup> Sourced from Te Rūnanga o Waihao Database

## WEB PAGE

The new web is well underway with the visual design content being completed. The developers have commenced working and it is envisaged that the new web site will be operational in the very near future.



Figure 1 Snap shot of design concept yet to be finalised<sup>5</sup>

The website will contain 10 pages with the following content:

- **Home** - feature dynamic feeds from latest News, Upcoming Events, Photos, and Social Feeds i.e. Facebook and Instagram.
- **Our History** - stories and information on Waihao History
- **Our Marae** - Information on the marae it location, facilities and services
- **Rūnanga Structure** - Information on the structure of the Rūnanga including Executives, TRoNT Rep, Portfolio Holders project teams and steering groups.
- **Upcoming Events** – Detail of events including hui
- **Pānui / Newsletters** – PDF documents saved in chronological order
- **Gallery** -for photos / mp3 files - words for waiata
- **Contact Us** – contact details for the Marae and Executive
- **Booking Calendar** – calendar that shows what days the Marae and assets are booked and web email direct to the office to make enquires
- **Registration Form** - all documents required to register
- **Members** (global password protected area) to publish documents, minutes, meeting notes etc. (any additional pages added underneath will inherit password permissions in order to view)

The web once completed will become the primary place to source information and keep up to date on events and functions at the Marae. Not only will it keep whānau up to date it will allow them to contribute by adding content to various pages.

<sup>5</sup> Concept supplied by Meta Digital

## WAIHAO MARAE GARDEN PROJECT

The Garden steering committee was selected with a composition of whānau and community members and has convened on 3 occasions. Due to adverse weather the garden project has not moved forward as fast as planned. However the tunnel houses have been made and delivered at considerable cost saving thanks to Corrective Services NZ and will be erected in the near future as weather permits. The relocating of the flaxes, the new fence and the construction of raised garden beds have commenced. I would like to thank Ian and Lex Brunton for assisting and co-ordinating these tasks. Christmas new potatoes will be planted and hopefully will be served as part of the Christmas party.

Funding for the Garden and Corrective Services NZ assistance has been greatly received, and I would like to thank the following for this:

- Corrective Services NZ
- Meridian Energy
- Working Water Trust
- ECAN
- Te Puni Kōkiri



Figure 5

2 Tunnel house to be supplied by CSNZ with the following specifications:

- 8 x 5 meters
- 1 shade cloth
- Self-Opening Vents
- 1 plastic
- Steel frame

## TE REO MĀORI

Classes for Te Reo Māori were funded by Ministry of Education and are facilitated by Wendy Heath-King at the marae on Wednesday nights from 7pm – 9pm. The 2016 classes have run aligned to the normal school terms and have had very good uptake with an average of 16 whānau and community members attending the class. The classes are aimed at beginners with both Te Reo and Tikanga being taught and discussed. The Te Reo students conducted an immersion lunch at the marae which was enjoyed by all. It is hoped that the classes will continue in some format into 2017.

## STRATEGIC PLAN

I would like to take this opportunity to thank Sacha McMeeking and her team for assisting the Rūnanga in developing the Strategic Plan. This process has been very interesting and required input from all whānau of the Rūnanga. The plan when completed will allow the Rūnanga Executive and whānau clear direction on future aspirations and plans.

## ADMINISTRATION

### Whānau (Registered Voting Members)

To date we have six hundred and thirty five ( 635) register members. The office recently spent considerable time in attempting to update all the records. Every attempt was undertaken to contact whānau . In the first instance every whānau member with an email was sent an email those without were sent a self-address return letter with the update forms enclosed. On the second run any whānau email that was not responded to or bounced back, was then sent by post. As well information of the update was sent out via the Pānui and Google Groups. Unfortunately the uptake to the questionnaire sent out was not high with less than thirty (30%) per cent return. With the introduction of the new web site the option of updating/changing of contact details will be completed electronically through the website by whānau who wish to do so.

### Te Rūnanga o Waihao - Putunga Hōtuku (DATABASE)

This relational database has been developed by Rūnanga staff and has become the main toolbox of the office for all administration task. The database provided reports and query and the functionality to send out system generated emails.

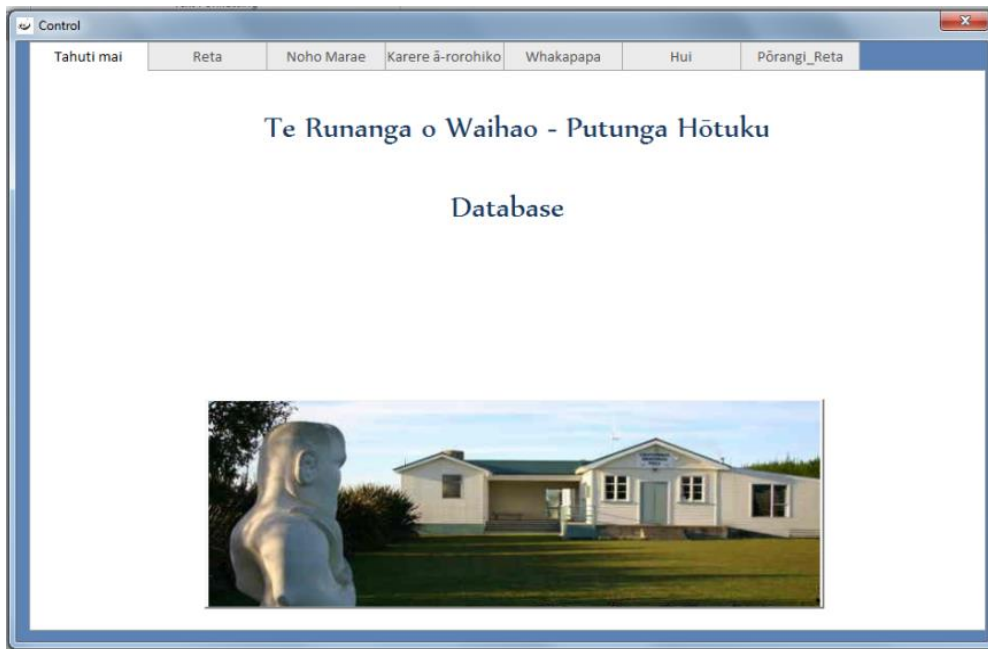


Figure 6 Main Page of the Waihao database

The database captures the following datasets:

- Correspondence
- Whānau Registration
- Marae Bookings
- Grants
- Executive Actions
- Hui Records
- Legal/Agreements Documentation
- Asset Bookings

## TE RŪNANGA O WAIHAO REPRESENTATIVES

The table below identifies who represents the Rūnanga at different Portfolios, committees etc. (as of Sept 2016). I would like to thank all those listed below (and anyone I have missed) for giving up time in representing the Rūnanga. Also I would like to thank the Rūnanga office staff for the assistance they provide those groups listed below.

Portfolio, Committee etc.	Membership	Comment
<b>Governance</b>		
Waihao IncSoc Executives	Graeme Lane (Chairperson) Ivy Johnson Martyn Smith Sue Eddington Howard Marshall Sara Eddington Dardanelle McLean-Smith	Meet monthly and as required by Skype or additional meetings
Waihao Holding Company	Jeff Goldsmith (Chairperson) Jo McLean Juliette Stevenson Lesley Te Maiharoa – Sykes Jacquie Brunton	Quarterly Meetings or as required
TRoNT Rep	Jo McLean Juliette Stevenson (Alternate)	As set out
<b>Committees</b>		
Appointments	Ian Brunton (Chairperson) Uncle Davey Thomas Jennifer Thomas Lex Brunton Graeme Lane	As required
Employment	Jo McLean (Chairperson) Ivy Johnson Graeme Lane	Monthly Staff meetings and as required
Grants	Ivy Johnson Howard Marshall Martyn Smith	On receiving Grant applications.
Kaumātua	Lex Brunton (Chairperson) Ivy Johnson	As Required
Building	Aunty Sis (Chairperson) Graeme Lane Barry Reid Howard Marshall Martyn Smith	As required

Steering Groups		
Te Mana o Te Wai Wainono Restoration Project	John Wilkie (Chairperson) Uncle Davey Thomas Martyn Smith Barry Reid Howard Marshall Sara Eddington Ned Norton (Scientist) Kenney Lange (Project Manager)	Monthly to Bi Monthly as required
Waihao Garden Project	Graeme Lane (Chairperson) Lex Brunton Ian Brunton Jo Reid (Community) Sophia León de la Barra (Community)	Monthly

Portfolio	
Pūtaiao	Sara Eddington
Education	Samantha Sykes
Well Being	Dardanelle McLean-Smith
Cultural Identity	TBA

External Committees		
Environment – Lower Waitaki Zone	Sue Eddington	Monthly
Environment – Upper Waitaki Zone	John Wilkie	Monthly
SCDHB	Juliette Stevenson Sue Eddington	Quarterly
Arowhenua Whānau Services	Wendy Heath-King	Monthly
Ngai Tahu Maori Rock Art Trust	Wendy Heath-King	Quarterly
Waimate District Council (WDC) Civic Awards	Ivy Johnson	As Required
Bio Diversity and Ecosystems Working Group Long Fin Eel Workshop	John Wilkie	As Required
Te Rōpū Tuia	Sue Eddington Sara Eddington	Quarterly
Te Paiherenga	John Wilkie Sara Eddington	Bi-Monthly
CWMS Rūnanga Rep	Dave Higgins	South Canterbury Rep
HDI Implementation Advisory Group	Sara Eddington	As required
Waimate District Council Mayor and CEO meetings	Graeme Lane	Bi Monthly
Governance Group - Meridian	Lex Brunton	Bi Monthly
Web Development Team	Gerry Coates Wendy Heath-King Martyn Smith Ron Donaldson	

Most meeting notes/minutes are available from the office on request.



**TE RUNANGA O WAIHAO HOLDINGS LIMITED**  
**CHAIR'S REPORT FOR THE YEAR ENDED 30 JUNE 2016**



The Directors of Te Rūnanga O Waihao Holdings Limited (NTRW) are pleased to report another successful year in which we held three Directors Meetings, including meetings with the Waihao Incorporated Society Executive Committee in December 2015 and May 2016 to discuss and give updates on investments and present financial reports.

This is only my first year of Chairing the board, and second year as a member of the board. During the year we had two new Directors appointed to the board. Juliette Stevenson and Jacqui Brunton, with the re appointment of Jo McLean, and Lesley Sykes remaining on the board after her appointment in the prior year. I would like to thank all the directors for their support and contribution to the smooth running of the company during the year. I would also like to thank Marty Smith for continuing to look after the Finances up to March this year when this was transitioned over to myself.

The Financial Report shows a very positive result with a profit of \$89,728 compared with a \$113,578 profit last year (although the previous year's figure included \$58K of Te Putea Whakamahi retained as surplus). Shareholder's equity has risen by 4% to \$2,454,697 (FY15 \$2,364,968). During the year, the Company increased the Kaumātua Grants by 60% to \$20,020 (FY15 \$12,416). It was agreed with the Inc Soc that the administration and payment of these grants in following years would be the role of the Inc Soc however continue to be funded from NTRW.

Current Assets of \$1,493,318 are held mainly as bank deposits, (FY15 \$1,912,645). During the year \$500,000 of these cash investment were invested in Ngāi Tahu Property Group (Te Haumi Whakamana). This was an investment facility developed by Ngāi Tahu Property (NTP) to provide opportunities for Papatipu Rūnanga to have opportunities to invest in lower risk property investment, with consistent cash returns, and enable a more direct and open relationship between Papatipu Rūnanga and the Ngāi Tahu Holdings Group, specifically NTP in this case. This new investment has seen an increase in returns from the 4% return on funds held in bank in prior year to an increased 7% return, along with an overall increase in the capital value of this Investment of \$45K for a total return on this investment of 16% for the year. There have been no other changes to other investment assets held, with the long term assets still held that include a rental house at Fairlie and the Waimate Forest (\$392,987 the same as last year) and shares in Ryman Healthcare of \$69,834.

The Company continues to hold funds of \$500,000 from Pūtea Tautoko for the Inc Soc and the money will be released to it as required for capital expenditure and Marae Development improvement projects. Payment of Pūtea Whakamahi income has been matched with the monthly Inc Soc's operational budget requirements. \$247,536 of Te Putea Whakamahi is also held by the company on behalf of the Inc Soc and is available for distribution when required for any new projects or operational programme delivery. The company has requested confirmation from the Inc Soc when these funds may be required so that the board is able to make prudent decisions regarding possible new investment opportunities.

The mahi in the current year of the board focused more on the transition of information to the new board members, secondly a review of all investments held (summary in table below), and lastly structuring short term deposits that were held over 3 banks with 6 different terms into now two banks with 2 terms. Having combined these cash investment now enables the board to have the ability to look at new investments. This is important new mahi as deposit account interest rates having fallen even lower over the past year. I am currently working alongside the Ngāi Tahu Holdings Investment Manager to put together some proposals for the board to consider from external investment brokers to ensure the current funds held in short term cash are transitioned to higher earning investments, over a balanced portfolio, and to provide higher risk free returns than the current cash in bank returns. This is mahi we will be progressing over the next month.

The investment framework of the company is to ultimately ensure we preserve and sustain the pūtea for us and our children after us, and we will continue to take a conservative approach to investments, unless the Ins Soc directs as to look for higher risker investment returns.

Summary Investments and FY16 Net Returns
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	Asset Allocation	Net Return	Current Book Value	Current Market Value	Entry Date
Short term Cash Deposits	61%	3%	1,491,759	1,491,759	
Te Haumi Whakamana	20%	7%	500,000	545,388	1/10/2015
Ryman	3%	2%	69,834	92,500	18/10/2003
Waimate Forest	12%	10%	291,467	480,000	30/06/2004
Fairlie Property	4%	5%	102,522	180,000	2/07/2002
	<u>100%</u>		<u>2,455,582</u>	<u>2,789,647</u>	

Ngā Mihi

**JEFF GOLDSMITH  
CHAIR**

## TREASURER REPORT

### MARTYN SMITH

Tēnā Koutou Katoa

This year has been a very productive and busy year for Te Rūnanga o Waihao, with many developments that you will see around the marae. These developments have come with a few large capital expenditure costs that have been budgeted and approved through whānau and Executive. Most notably is the purchase of a new multipurpose lawn mower, relocation of the garage for the new offices and the completion of the new office buildings/meeting room.



In addition we have received funding from external sources to fund ongoing projects around the marae. This includes funding from Meridian, Environment Canterbury, Department of Corrections and Working Waters Trust for the Garden Project, Te Puni Kōkiri for Matariki and funds from Te Mana o Te Wai Ministry of Environment for the Lake Wainono Restoration Project.

Operational costs such as gas and internet have been reduced and I am working with the Office to make sure we are prudent in our decision making around overhead costs. In terms of portfolios, there has been a collective input into the budgets for each portfolio and these should be detailed in the portfolio reports. These have been approved and set for the financial year 2016-2017.

A purchase order policy and system has been set up thank to Ron, which allows easy and transparent tracking of purchases. There has been one change in the Delegated Financial Authority (DFA) agreement, where the mileage reimbursement rate set by the IRD has been reduced from 77 cents/km to 72 cents/km.

Working with the Accountants and upon reading the Financial Report you will notice a new format. New financial reporting requirements were introduced for Charities and Incorporated Societies, called Tier 3 Reporting. In this format we add non-financial information to the report to meet the standard of reporting required. This includes the society's vision/mission, level of reliance on volunteers/donated goods and services, description of outcomes the society is trying to achieve and non-financial measures of those outcomes.

In the next year there will be more capital expenditure (detailed in the budget), such as the new curtains, office fit out, defibrillator, mattresses and covers and playground, in addition to the building work being completed around the marae.

The office has also worked on and completed a proven tracking system for marae bookings. This has shown we are getting an increased number of bookings through the marae and we are improving on cost recovery of food. The office has also created an Event Template that allows event organisers and executive clarity in terms of purpose, budget and health and safety. This is for events that are funded by Te Rūnanga o Waihao (Christmas Party, Car Rally, Wananga and any portfolio events wanting to be run).

Standard Operational Procedures have been created thanks to Ron and Mary for added transparency and accountability in terms of purchasing and expenditure, such as the Reimbursement Procedures.

Lastly I would like to thank the Executive and Ron, Mary and Maurice for all the hard work they have invested into working for the whānau this year. In addition, I would also like to thank those whānau members who consistently make themselves available when the marae is busy with bookings and for whānau events. You are the heart of Waihao.

Tēnā koutou, tēnā koutou, tēnā koutou katoa.

**TRONT REPRESENTATIVE REPORT**  
**JO MCLEAN**



Tēnā koutou katoa

This year has gone so quickly. It is hard to believe that yet another year has gone by. The past year has seen a number of achievements. As an Iwi we continue to go from strength to strength with Holdings reaching an asset value of \$1.1b. We have invested in a number of businesses over the last year and a bit, Go Bus, Watson and Sons, Hilton Haulage, Glacier & Southern Lakes Helicopters and most recently Earth and Sky. All Subsidiaries are showing sound performance meeting budget.

The Office are working through a number of projects from Housing and Education initiatives to Tribal Economies, Pēpi Packs and Leadership programs as we continue to look to opportunities to provide support to whānau to reach their goals and aspirations.

It has been very exciting to be a part of these strategic decisions and see the realisation of these projects. I would like to thank the Office for all the hard work that they have done to make these ideas a reality.

While the past couple of months have been challenging with Media statements alleging relationship issues internally, the Table has continued to make decisions through open and transparent dialogue under the leadership of the Kaiwhakahaere. I would also like to acknowledge the Deputy Kaiwhakahaere and CEO, Arihia Bennett who have maintained a professional approach throughout these issues, ensuring that the interests of the Iwi were protected. These are extraordinary people who give so much to the Iwi.

This year I have participated in the Appointment Panel for NT Property, I have sat on the NTHC Appointment Panel, was part of this committee that developed the NTHC Shareholder Agreement, went to Melbourne as part of the Road Show Team, had a fantastic time at Hui-a-Iwi, participated in the Manawa Kai Tahu project and thoroughly enjoyed sharing our presentation for the PRAG Review.

This year we went through our electoral process for the appointment of Representative and Alternate. I would like to acknowledge the Appointment Committee for the work they did, and my humble appreciation at being re-appointed as Representative for another term. I give my commitment to whānau to continue to represent Waihao and uphold the Mana of our Rūnanga.

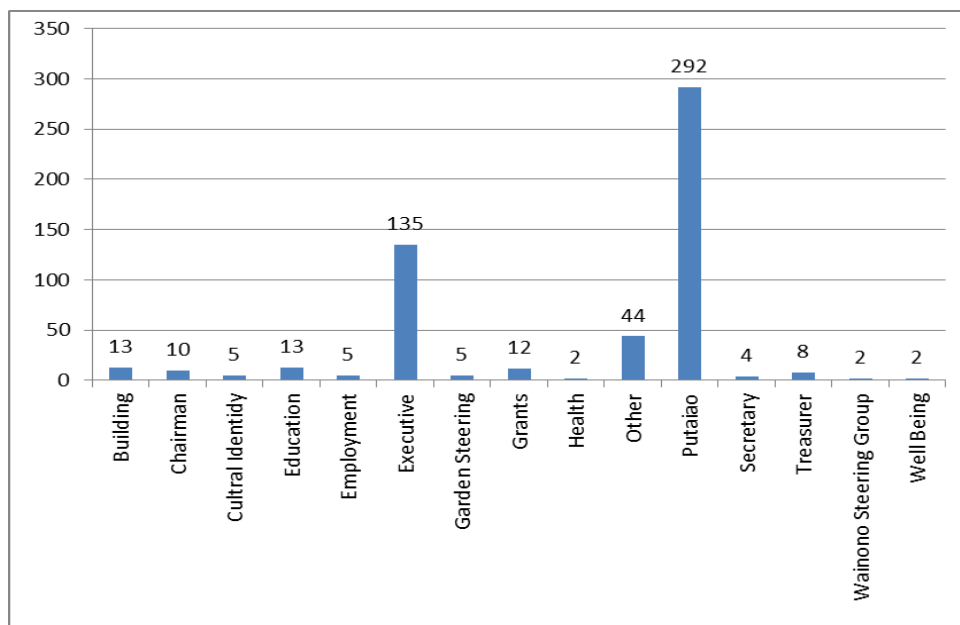
At the time of the AGM I will be on the Hollyford track participating in Te Ara Whakatipu, a 21k walk with Rangatahi. This is an opportunity to connect and learn through the experience this particular environment offers. I look forward to sharing this at a later date .... When I have recovered and the blisters healed 😊

No Reira Tēnā Koutou, Tēnā Koutou, Tēnā Tātou Katoa

## VICE CHAIR REPORT SUE EDDINGTON



As the appointed Vice-Chair, it has been a pleasure to support Graeme Lane in his role as Chairperson and to be part of the many achievements that have occurred throughout this year. The environmental portfolio has only been manageable due to the commitment of the other pūtaiao members John and Sara. Sara has taken the lead with resource consents processing. To demonstrate the pūtaiao workload graph 1<sup>6</sup> below shows first contact emails received by all portfolios from external parties. It is clear from the graph, that the pūtaiao portfolio far exceeds all others. These initial contacts require ongoing and constant work to completion.



Graph 1

It would only be fitting for me in this report to acknowledge the significant work undertaken over many, many years by John Wilkie and his willingness to support and encourage succession training to enable younger whānau to follow in his footsteps.

As well as John, I would also like to thank my own whānau for supporting me in my mahi, for without their support I would struggle to meet these commitments. I thank the whānau as a whole for their continuing faith in allowing me to be a voice for the rūnanga.

## TUIA RŌPŪ REPORT

This is the Chairs forum which I attend as vice-chairperson allowing the Chairs of each rūnanga to meet and discuss issues pertaining to the environment. We meet quarterly in a governance capacity. A common theme of the meetings is environmental challenges which are similar across all takiwā. This open forum which is attended not only by rūnanga but ECAN staff and Commissioners as well as representatives from Ngāi Tahu offers great opportunity for environmental issues to be escalated to a higher level. I find these meetings very stimulating and it's a great support forum for all rūnanga.

Waihao rūnanga has benefited from these forums as it has been a place where Wainono lagoon has come to the forefront in much discussion. This awareness has supported significant funding being made available for the restoration of this major water body.

<sup>6</sup> Spurred from Te Rūnanga o Waihao Database

## ORARI TEMUKA OPIHI AND PAREORA ZONE COMMITTEE (OTOP)

It had come to the attention of the Commissioners that Waihao had been excluded from this committee, they were insistent that Waihao be involved. As a result I have attended two pre zone committee meetings over the last month two provide cultural input from Waihao to be presented to the zone committee. Although we don't currently sit at the zone committee our input is taken prior, and presented on our behalf.

## TE PAIHERENGA FORUM

This is a forum for rūnanga environmental reps to express concerns or achievements that have taken place across their takiwā. Much of the discussion at these forums escalates into the Tuia meetings. These meetings occur bi-monthly and are a great way for rūnanga to get support through valuable networking.

## LOWER WAITAKI ZONE COMMITTEE

The Lower Waitaki Zone Committee was established in late 2010 as part of the Canterbury Water Management Strategy. The Lower Waitaki Zone Committee operates as a joint committee of Waimate and Waitaki District councils, and Environment Canterbury (see Fig.1). Zone committee members are appointed for a three year term, after which a new committee will be formed. Applicants were assessed on skills, expertise, and experience as well as their ability to work together to develop water management solutions that deliver economic, social, cultural and environmental issues.

There has been a huge push from the community, supported by the committee, for ECAN to be more proactive in their compliance role. Concerns had been raised to the lack of prosecutions proceeding when compliance has been deliberately overlooked. As a result of that, I have attended a Restorative Justice Conference as the iwi was an effected party. The rūnanga input was pivotal in the final result, being that the farmer agreed to spend significant funds on restoring damaged environment as opposed to being criminally prosecuted and fined. This result was more beneficial to the environment then what would have been achieved if they had been prosecuted and fined.

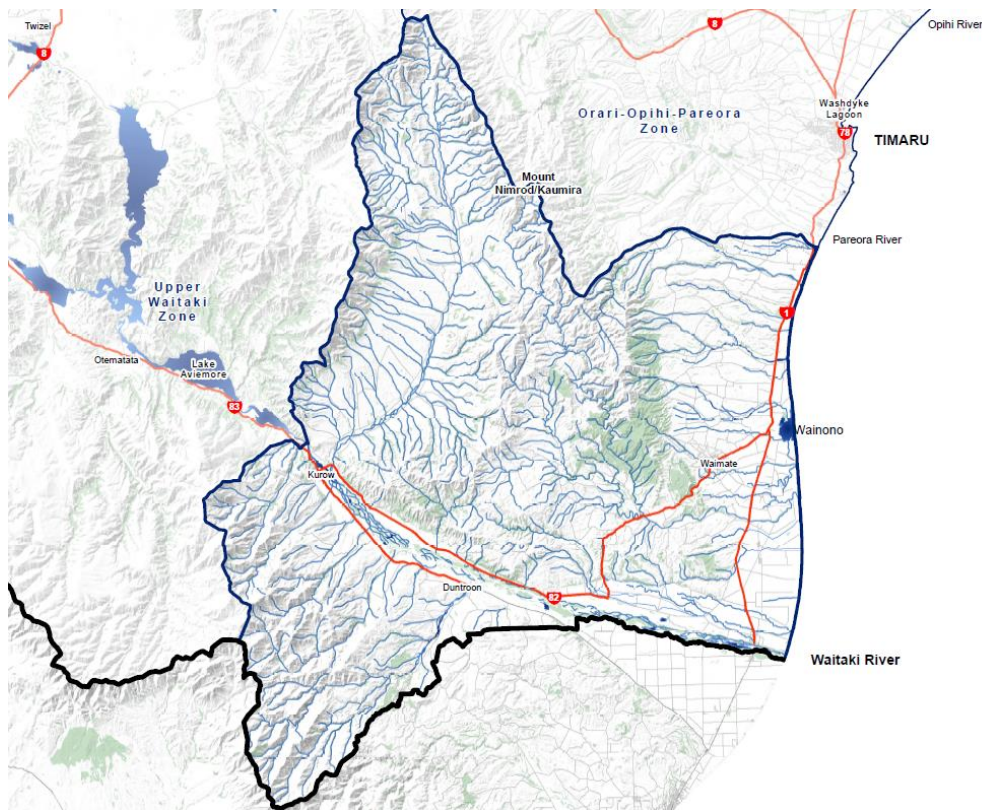


Figure 1 Lower Waitaki Zone

## AORAKI NATIONAL PARK MANAGEMENT PLAN

This plan guides the Department of Conservation in managing Aoraki National Park. It includes an amendment to the plan approved in 2012. The purpose of this plan is to express the overall management intentions for Aoraki/Mount Cook National Park.

The plan provides a legislative context and background section for the Park from which objectives, policies and methods have been developed. Amongst other things, the plan provides guidance to assist park managers in the day-to-day management of the Park.

This management plan has been prepared by the Canterbury Conservancy of the Department of Conservation and the Canterbury Aoraki Conservation Board, in consultation with the West Coast Tai Poutini Conservancy, representatives from Te Rūnanga o Ngāi Tahu and other interested groups and individuals.

## HEALTH REPORTS

I attend the following two health advisory committees:

- Māori Health Advisory (4 meetings a year)
- Community & Public Health (4 meetings a year)

Although different, the purpose of the above is to act as an advisory to the District Health Board. We provide advice on iwi specific health issues and concerns. These are raised at the District Health Board, although there is no statutory requirement for them to be acted upon.

I attend monthly Clinical Board meetings, in a governance capacity. The board makes decisions and recommendations on internal processes of a clinical nature. The results of this are better health outcomes for all members of the South Canterbury community, including iwi.

Throughout the year I have attended the following environmental meetings on behalf of the rūnanga:

- Arowhenua Environmental Committee
- KTKO
- Fonterra Environmental Liaison Meetings
- Hunter Downs Irrigation Advisory Committee
- NZ Oil & Gas
- Environmental Court Meetings
- South East Marine Protection Forum
- Lower Waitaki Zone Committee
- Tuia
- Te Paiherenga
- Department Of Conservation Hui

## WAIHAO EXECUTIVE SECRETARY

### IVY JOHNSTON

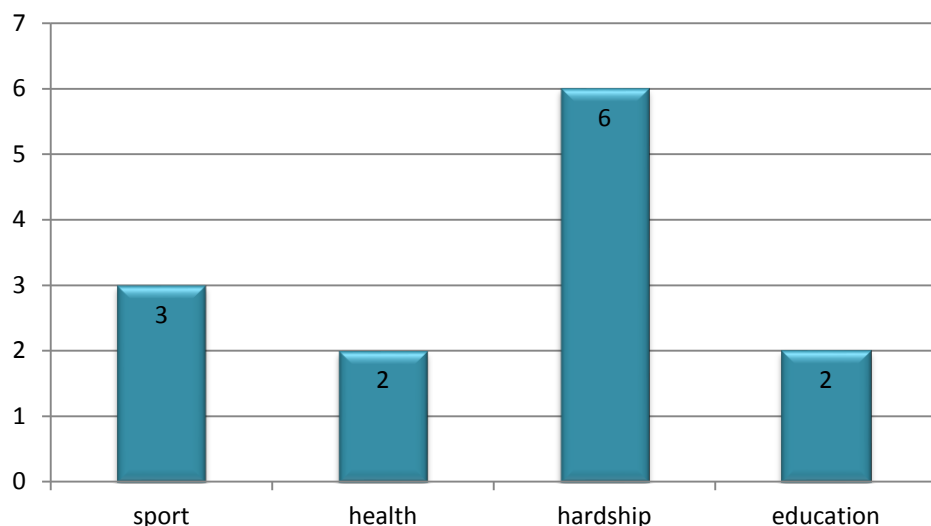
It has been a pleasure being Secretary for the Rūnanga. Of particular delight, is the many thank you letters I receive from kaumātua on receipt of their birthday card and gift voucher.



### GRANTS COMMITTEE REPORT

In total the Grants Committee has considered and approved 12 applications for grants (see graph 1) in the last 12 months. These grants have been for sports, education, health and hardship. The Committee follows due process in allocating the grants which sometimes include interviews with the recipients.

The Grants Committee currently consists of three Executive members, who make recommendations to the rūnanga Executive. All hardship grant applications are confidential and audited by the independent auditor each year. Where sports and educations grants are given, where applicable, the committee request a report and photos be submitted on conclusion.



Graph 1<sup>7</sup>

### KAUMĀTUA COMMITTEE REPORT

In 2016 the Kaumātua Committee/Council was actively reestablished. At the first committee meeting Lex Brunton was appointed to the position of Chairperson, and myself as Secretary. To date we have had two meetings, each of these very well attended. Another function of the kaumātua committee moving forward is to nominate a kaumātua representative onto various subcommittees or steering groups.

Current budget restraints have prevented yearly planning and we are hoping, moving forward, that the Executive will set and inform us of a Kaumātua Committee budget that will ensure the ongoing success of these meetings and allow kaumātua to establish plans.

<sup>7</sup> Sourced from Waihao Database



## WAIMATE DISTRICT COUNCIL REP REPORT

I have represented the rūnanga at the following meetings of the Waimate District Council

- Civic Awards Committee
- Sports Fund Committee
- Sport NZ Rural Travel Fund Committee
- Creative New Zealand Arts Committee

My role at these meetings is to ensure iwi representation, consideration and involvement in the due process of allocating local body funds and awards.

It was with great pride that our own Chairperson Graeme Lane was a recipient of a civic award, with the following citation being read by the Mayor Craig Rowley “for significant and meritorious voluntary service to the community”.

I look forward to continuing to represent the rūnanga and if any whānau would like more information, please feel free to contact me in regard to any of these committees I partake in.



Figure 2 Community Recipients of Civic Awards 2016

## WAIHAO EXECUTIVE MEMBER & WELLBEING PORTFOLIO DARDANELLE MCLEAN-SMITH



### WELLBEING PORTFOLIO REPORT

This past year has been very busy for all, with many new developments happening at Waihao Marae. This year in terms of wellbeing there have been many events that contribute to the wellbeing of the members of Te Rūnanga o Waihao, detailed below.

- Christmas Party 2015 (Event) – A total turnout of 120 which has been the greatest turn out so far. Engagement of rangitahi, pakeke and kaumātua across the board, Top Town (which is now an annual event with a trophy), kapa hakā, big ball soccer and bouncy castle.
- Amazing Race Car Rally (Event) – A big thank you to Samantha and Lesley Sykes and their team of helpers who organized the Amazing Race Car Rally held the second week of January 2016. 10 Teams participated with a lot of organization, time and thought going into the whole day. Jo, Caley and Diamond were announced the winners for 2016. Again, thank you to all that helped with this event.
- Poupou Karanga (External) – A certificate in Karanga run over 4 noho marae, initiated by Suzy Waka, Wendy Heath and Ruth Garvin. Great to see that there are whānau who are willing to give their time and energy into sharing cultural knowledge, invigorating mana wahine and encouraging participation in a safe learning environment. Thank you to those who have helped.
- Amazing Race 2.0 Car Rally (Event) – Because of adverse weather and flooding this event was cancelled, however will be up and running in the New Year, dates to be confirmed.
- Mid-Winter Celebration (Event) – Because of adverse weather this event was cancelled. The good news is that the activities reserved for this event will now be used for the end of year Christmas Celebration.
- Te Pūtahitanga Symposium (External) - In addition to these events, there has been a greater focus on Whānau Ora, a government initiative to address whānau wellbeing across Aotearoa. Te Pūtahitanga o Te Waipounamu is the commissioning agency for Te Waipounamu of Whānau Ora and held their inaugural Symposium July 2016. 4 whānau members attended the 2 day event, Jayne Smith, Sara and Minnie Eddington and myself, in which we were enlightened, inspired and encouraged to address whānau ora issues and concerns within our own whānau. Many key note speakers attended
- Pilot Wellbeing Day (Event) - Following on from the Te Pūtahitanga Symposium and feedback from the draft strategic plan a team of whānau will be piloting a Whānau Wellbeing Day in Christchurch. Instead of re-inventing the wheel they will be utilizing resources already available in the community and bringing them together to share with whānau. This pilot will be run in the hopes that if successful similar Wellbeing Days can be run by whānau in their areas. Dates are to be confirmed but we are looking at the end of October for this event.
- Aspiring Leaders (External) – This is a 4 day forum held in Wellington where aspiring leaders from around the country meet, network and share their experiences. The forum aims to increase the leadership capabilities of those in attendance. This year Samantha Sykes was funded by Te Rūnanga o Ngai Tahu to attend. There has been a provision made where Te Rūnanga o Waihao will be able to fund 1 rangatahi to attend this forum. Te Rūnanga o Ngai Tahu also funds 3 positions as well.
- Living the Dream (External) – A 9 week intensive social accelerator program held in Auckland, Wellington and Christchurch. Anyone can apply for this program aimed to give rangitahi (18-30years) the support, guidance and mentoring to design, build and implement social enterprise initiatives that help solve problems. This year applications closed 10th August 2016. In speaking with the Christchurch Program Facilitator, she is always looking on how to improve on accessibility of this program for Maori. In the future I would envisage a team of rangatahi in attendance of this program and have made provisions for this in the annual budget. The cost of this program is \$500 per person, heavily reduced from \$3,000 by the partnership between Ngai Tahu, Ministry of Youth Development, Akina Foundation, Kiwibank and many more. I would invite whānau who are rangatahi or in contact with rangatahi to start sowing the seeds of possibility of attendance. [www.livethedream.org](http://www.livethedream.org)

- Manawa Hou Hīkoi (Event) – A 4 day hīkoi and wananga aimed at building strong cultural foundations in Ngai Tahu rangatahi. This hīkoi is being hosted by Kāti Huirapa Rūnaka ki Puketeraki Tuesday 4th – Friday 7th October 2016. Nominated members of the Waihao Whānau who are gearing up to attend are... No costs are associated with this for participants, however it is expected that participants can find their own way. There are shuttles running from Christchurch and Kaikoura. Each papatipu rūnanga are expected to host a Manawa Hou program at some point, Waihao shall eagerly await the call.
- School Shoe Support (Grant) – This year 2016-2017 a pilot grant will be trialed that aims to support whānau get tamariki and rangatahi supportive and quality school shoes. This is a small way that Te Rūnanga o Waihao can assist whānau with rangatahi at school whilst also looking at being preventative not prescriptive in terms of rangatahi health. The better support and quality a shoe is, especially with growing feet, the long term benefits of having problem free feet outweigh the initial investment cost. Keep your eyes peeled for more information as we move forward with this project.
- Facebook (Communication) – Currently we have 200 members of the Waihao Marae Facebook Page. Feedback is great, with whānau who aren't local being able to connect and participate. It is an easily accessible, cost free means of communicating with whānau and allows for events and other notifications to be seen by those who have not updated their details through the office. In the future, to work alongside the new rūnanga website a full social media profile will be researched and initiated to create engagement with those who are not able to access the marae.
- Pānui (Communication) – The pānui has now been started back up, with it being published bimonthly. It is another forum to keep whānau engaged with the mahi that goes with Waihao Marae. Until the Office has a reduced workload Dardanelle McLean-Smith has offered to complete this mahi, so if you do have anything wanting to be published then please email [dms.waihao@gmail.com](mailto:dms.waihao@gmail.com) or email the Marae office.
- Maori Trustee Training (External) – John Patterson from Maori Land Court has offered to come to Waihao to run Maori Trustee Training for all whānau and those who have interests in Maori land. Dates are to be confirmed however this is cost-free training where whānau will learn about the Responsibilities and Rights of being a Trustee and the laws and regulations associated with this role. Please contact Dardanelle [dms.waihao@gmail.com](mailto:dms.waihao@gmail.com) or the marae office to register your interest.

Budget 2016-2017 – The 2016-2017 financial year budget is complete and included in the Treasurer's report. Below is a summary of the budget.

- |   |                                    |
|---|------------------------------------|
| • School Shoe Grant Pilot - \$6,000       | • Mid-Winter Celebration - \$5,000 |
| • Living the Dream x4 Positions - \$2,000 | • Events/Seminars - \$7,000        |
| • Christmas Party - \$5,000               |                                    |
- Total: \$25,000

Upcoming Events/Projects;

- |   |   |
|---|---|
| • Christmas Party – 10 December 2016        | • Living the Dream – Dec 2016 through to Feb 2017 |
| • Manawa Hou Hīkoi – October 2016           | • Aspiring Leaders Forum – July 2017              |
| • Pilot Wellbeing Day – October 2016        | • Te Pūtahitanga Symposium – July 2017            |
| • Maori Trustee Training – End of Year 2016 |   |

Moving Forward – Once the Strategic Plan has been completed and signed off by whānau it will give a clear picture on the direction the wellbeing portfolio needs to take to be of service to the Waihao Whānau. In the future I would envisage more whānau wellbeing days, making use of technology to engage with whānau who do not access the marae, encouragement of rangatiratanga and manaakitanga across the Waihao Whānau and creating opportunities for personal wellbeing development. This cannot be achieved by one person, moving forward as a collective and being open to new ideas and initiatives in a safe environment will always make the work seem less and the enjoyment of doing something for everyone's benefit will prevail.



**MĀTAURANGA AGM REPORT 2016**

This year we have been running educational wānanga throughout the school holidays for our tamariki and rangatahi. We have had huge participation in these with numbers over 20 at a time.

Our tamariki are learning:

- Waiata
- How to write and present their mihimihi
- How to gather, prepare and weave with harakeke
- The tikanga on a marae
- Poi
- About our waterways
- About our local Rock Art

All while bonding and building relationships with their cuddies!

This year we have been lucky enough to have Irai Weepu appointed as our Kaitoko Mātauranga, we are sharing him with Arowhenua as he works with our whānau and their educational aspirations for themselves, their tamariki and mokopuna.

Irai has set up an Education Hui (17th September, 2016) at Waihao Marae where whānau who are leaders in the education sector are going to meet to discuss the educational aspirations and needs of our whānau. Our aim is to find ways we can work collaboratively to meet the educational needs of our whānau.

We look forward to working with Irai and ‘unleashing our whānau(‘s) potential in education’.



## BUILDING COMMITTEE CHAIRPERSON AUNTY SIS

As Chairperson of the Waihao Marae Building Committee, I would like to update whānau of past and future works at the marae.



In the year 2016 the following projects have been commenced/completed:

- Office buildings
- Relocation of double garage
- Hardstand/wash pad
- New pedestrian gateway and widening of existing vehicle gateway
- Road signage

Maintenance work has included:

- Repairs to the floor in the ablution block disabled room
- Repainting of the dining room, and addition of picture rail
- Repainting of the hallway/mattress area
- New curtains for the wharenuī and dining room
- Repairs to the decking of the existing ramp-way
- Alterations and additional fittings such as cupboards and shelving/hooks

Once the new office building is being utilised the vacated offices 1 & 2 have been proposed to be used as:

Office 1: A first aid and parenting room which will contain a single bed and lounge chairs

Office 2: For storage of kitchen appliances, freezer and secure cupboards for IT equipment.

The double garage, which has been relocated will be lined and used for archiving documentation and other goods as required.

These works have enhanced the marae by freeing up space allowing staff a better working environment and creating a friendly setting for all whānau to enjoy and has gone some way to meeting workplace health and safety requirements which needs to be a priority moving forward.

The future building plans and maintenance listed below will not only compliment the completed work, but further enrich the use of the marae for generations to come:

- Mokihi display building
- New gateway entrance to the marae incorporating the whale bones and covered seating.
- Mattress room. The third porticom needs to be moved into position and will be used to store the mattresses in a dry and clean environment.
- Covered walkway between main building and big shed.
- Extend the decking and roofing (porch) of the entrance to the wharenuī front door.
- Replace the shower partition walls
- Replace lighting to meet workplace health and safety requirements
- Source and install playground

As Chairperson of the Building Committee, I would like to compliment the building committee members for their contribution in achieving the above and motivating future plans. My thanks goes out to Barry Reid for the concept drawings included in this report.

I would also like to extend an invitation to whānau to be inspired to provide suggestions towards naming these new buildings (including the office building, big shed).

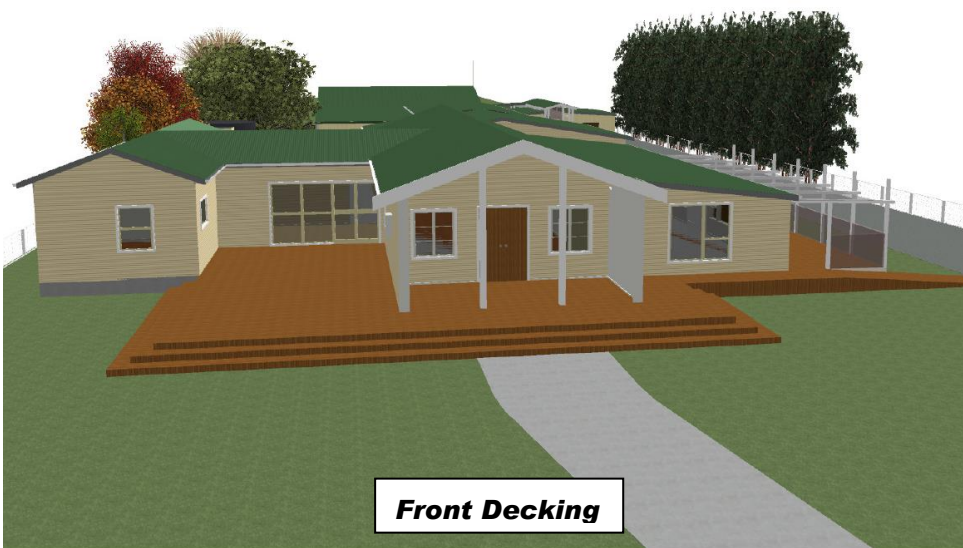
Below are design concept drawings of the finished building works.



**Wakapahi Shed**



**Waharoa - Gateway**



**Front Decking**

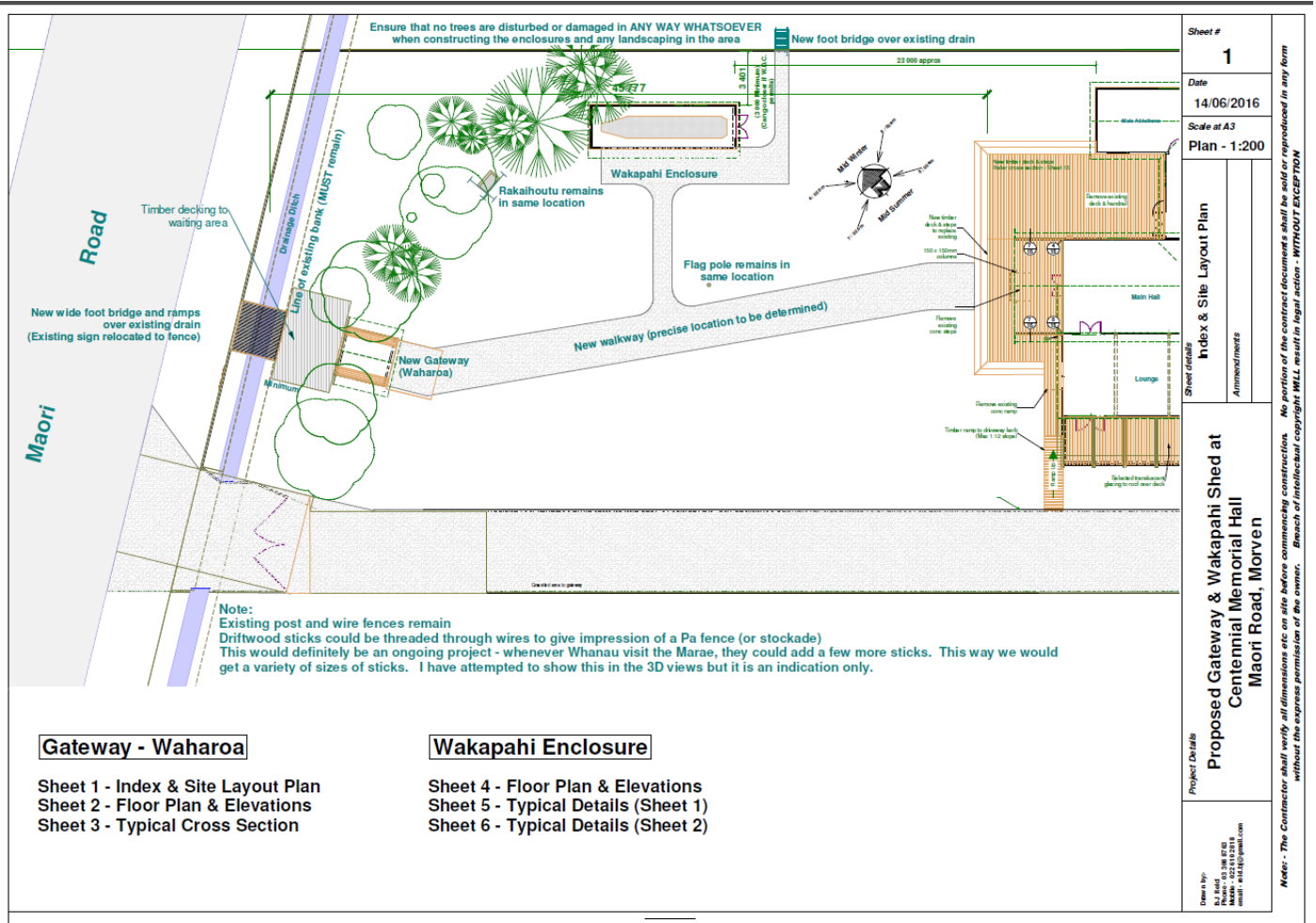


Figure 3 – Plan view of the above



Aerial view from front



*Aerial view from rear*



*Proposed covered way (both sides)*



## PUTAIAO PORTFOLIO MEMBER

### JOHN WILKIE

#### TE MANA O TE WAI PROJECT

Te Mana O Te Wai Project is a result of funding from the Ministry for the Environment. The Minister for the Environment, Nick Smith visited Waihao Marae to announce the funding granted to Waihao under the Te Mana O Te Wai fund. This funding programme was secured in partnership with the Maori Party and initiated by Marama Fox who also attended the announcement at Waihao.



The funding is to assist Waihao in working to improve mahinga kai values in the Wainono Lagoon and also to deliver practical on the ground actions to improve water quality and the characteristics of the Wainono Lagoon that maintain, rehabilitate or restore cultural values, and to develop additional rūnanga capacity and influence in the management of freshwater issues. Environment Canterbury are supporting Waihao in the management of this project.

The Te Mana O Te Wai Project Governance group was convened and is made up of the following:

- John Wilkie (Chairperson)
- Uncle Davey Thomas
- Martyn Smith
- Sara Eddington
- Barry Reid
- Howard Marshall
- Ned Norton (Scientist)
- Kenney Lange (Project Manager)

The Governance Group has met on three occasions and has also inspected the lagoon and nearby farms. Below are some of the highlighted points to date.

- This project is well underway with completion of the administrative setup and commencement of the operational work. Flow management work on the Hook wetland area has been completed along with some planting along the edges of the Hook Drain tributaries.
- Planning and implementing of the constructed wetland work where the Waituna drains enter the lagoon has been delayed due to changes in the proposed augmentation of the lagoon by the Hunter Downs Irrigation Scheme. These changes made it imprudent to proceed with this work until the details of the new augmentation proposal are known. We are working closely with the company and expect to have detail around this work in September.
- The main activity at present is surveying farms in the Waituna and Hook Drain catchments to identify priority areas for sediment mitigation measures.
- The reporting and invoice for the first milestone has been approved by MfE

I would like to pass my many thanks to Kennedy Lange for the work that has taken place so far at Lake Wainono.

#### UPPER WAITAKI ZONE COMMITTEE

The Upper Waitaki Zone Committee was established in late 2010 as part of the Canterbury Water Management Strategy. The strategy established 10 water zone committees in Canterbury – each with a local committee – with the Regional Committee working alongside zone committees and communities for positive outcomes. A full list and overview of the committee can be found on the ECAN website.

The Willowburn restoration sanction project which is restored by removing willows and clearing debris out of the water way and then planting of native species will enhance the nohonga site is an example of work achieved by the committee. I have attended these meetings on behalf of Waihao Rūnanga throughout the year.



Figure 4 Minister Nick Smith and Marama Fox - Māori Party, Commissioner Tom Lambie and ECAN Chief Operating Officer Don Rule at Waihao Marae for the fund announcement

## HUI AND MEETINGS

I have represented the Rūnanga since the 2015 AGM on the following Hui or sub committees:

- Canterbury Water Management Strategy
- Waitaki IWI Management Plan
- Biodiversity Ecological Working Groups
- Upper Waitaki Zone Committee
- Hunter Downs Irrigation Working Party
- Reps Hui
- Attended Hui at Dunstan High school on Long Fin Eel
- Waihao-Wainono Water Uses group
- Gave a tour of the Hinds Drains
- Regional Infrastructure Working Group
- Land Users Water Quality Hui
- Waimakariri District Council field tour
- Meeting with Oceana dairy
- Meeting with Fonterra dairy
- Attending Paiherenga the outcome was to set up ECAN training for compliance officers
- Hāngī Omarama school talk on Mahinga Kai
- Te Paiherenga workshop
- Interview by Fiona McCloud for Commissioners News Letter
- Te Mana O Te Wai Project Governance group
- Commissioners Hui at Moeraki
- Photo shoot for Tē Karaka magazine at Rangitata
- Marine Reform meeting Te Whare Te Waipounamu
- Community Meeting on Plan Change 5 (Coastal)

I have decided to stand down from the Canterbury Regional Committee for the Canterbury Water Management Strategy team. I would also like to thank the whānau for putting their trust in me to allow me to do the work associated with the regional committee of the Canterbury Water Management Strategy. Receiving the award presented by Dame Margaret Bazley for my time on the committee was overwhelming. As it has been a busy year I hope this will allow me to devote more time with whānau and other activities. I am looking forward to the whitebait season this year, hopefully I will have time to get out and enjoy it.

Ngā mihi

John Wilkie

## AROWHENUA WHĀNAU SERVICES

### WENDY HEATH

E noho au i Ka Tapuae o Urihia  
Titiro iho nei ki te tai o Araiteuru  
Ki ngā uri o Waitaha, Hawae, Rapuwai, Kāti Mamoe, Kai Tahu hoki,  
Ka ū te waka Uruao ki te whenua nei  
Ka tau a Rakaihautū me ōna iwi  
E tū tonu ana Te Aitaka ā Tapuiti ki te taha o te awa o Waihao  
Waitaki Awa Waitakai Tangata



Ka nui tāku mihi maioha ki ōku Rakatira mā,  
Anei te ripota e pā ana ki Arowhenua Whānau Services.

Arowhenua Whānau Services (AWS) meets monthly in Temuka at the office of the Service. I have only recently taken up this appointment and am still finding my feet within this organisation.

Arowhenua Whānau Services is the one and only Māori Health Service provider in South Canterbury and is funded mainly through the South Canterbury District Health Board (SCDHB).

Together with Tamariki Ora, and primary health care the services also provides mental health support services, to all. Unfortunately some people think because it is a Māori provider, that it only provides to Māori. This is incorrect; the organisation provides services around a Māori model of care, as opposed to providing only for Māori.

AWS not only provides services in Temuka but has outreach programs in Waimate and Twizel on a weekly basis.

The organisation provides a robust system of services delivered by qualified and competent staff, which are committed to providing a service that is Māori focused in its method of care delivery.

However I do have concerns around the Constitution and composition of the governance board of the organisation. I am concerned that Te Rūnanga o Waihao did not see the constitution before it was ratified by the board.

My concerns are around the fact that functionally at the moment Te Rūnanga o Arowhenua has three members on the board, other iwi have one, and there are three nominated members who can be vetoed by Arowhenua and are supposed to come from the community or provide special skills such as legal or accounting expertise.

In effect this means that Te Rūnanga o Waihao is accorded the same mana in this organisation as iwi from outside the takiwā. The Arowhenua reps are on the board for three year terms while we are accorded two year terms.

This feels inappropriate to me as I do not think Te Rūnanga o Waihao is recognised fairly or justly with regards to our position as half the mana whenua of SCDHB.

To be appropriate Te Rūnanga o Waihao should have two representatives and the term of appointment should be the same as Arowhenua.

I await instruction from Te Rūnanga o Waihao on how to proceed with these matters.

Ngā mihi nui tai oreore ki a koutou katoa  
Wendy Heath

## NGĀI TAHU MĀORI ROCK ART TRUST WENDY HEATH

E noho ana au i tōku taumata  
Titiro iho au ki te Tai o Araiteuru  
Ki ngā uri o Waitaha, Hawea, Rapuwai, Kāti Mamoe, Kai Tahu hoki  
Ka ū te waka Uruao  
Ka tau te tangata ko Rakaihautu  
E tū tonu ana Te Aitaka ā Tapuiti ki te taha o te awa o Waihao  
Waitaki awa, Waitaki tangata.

Tēnā koutou ōku Rakatira mā, anei te ripota ki a koutou e pā ana ki te mahi o Ngāi Tahu Māori Rock Art Trust mō tēnei tau.

The Ngāi Tahu Māori Rock Art Trust (NTMRAT) meets quarterly and occasionally also meets to deal with kaupapa that arise from time to time.

As the Trustee for Te Rūnanga o Waihao, I attend these meetings and assist with what matters I can around the work of the Trust. This means assisting with guiding on occasion if illness or other matters take staff away from work, and helping with other activities that the Trust from time to time organises.

This is a difficult organisation to report on, as the work of the Trust and Te Ana Whakairo (The Rock Art Centre in Timaru) is culturally so important and the Kaitiakitanga invested in each of the three Rūnanga is crucial to the survival of the Rock Art. However financially the picture is not so easy to report on.

The South Island Māori Rock Art Project (SIMRAP) is coming to a conclusion and should be completed within the next 5 years. This project has produced an amazing body of work around the over 500 rock art sites within the Te Wai Pounamu. We are exceedingly fortunate in that the vast majority of the Rock Art is on private land and the landowners work with the NTMRAT around the preservation and care of the art while controlling access and preventing the gratuitous damage we often have to deal with around graffiti and other damage committed by the ignorant.

Te Ana Whakairo is acknowledged as a world class exhibit and we as Māori are considered luckier than most in that our art being younger than that of the French caves, and we still have a connection to those tīpuna that completed these beautiful and evocative images.

Unfortunately like most museums and art galleries, we do not make a financial profit and like other similar exhibits we survive on contestable funding. This is not helped by the situation with the local council. While Timaru District Council is very supportive of Te Ana, over all tourism in the district has stagnated through a number of things beyond NTMRAT control. Aoraki Business and Tourism Development, has in the last five years concentrated on business development and done little in the area of tourism. This has left the matter in the council's lap and they have yet to develop a robust policy in this area.

However the Mayor has suggested using Te Ana to market Timaru and perhaps looking at a Pou at the main entry points north and south on SH1 to both enhance the situation of Te Ana and tourism locally. We would support this initiative.

Perhaps also the Rūnanga that support Te Ana might like to further identify with the Rock Art by erecting similar Pou at the turn off from SH1 to each of the Marae.

As the last year has been busy for staff also as the NTMRAT took up the contract for management of the Timaru Information Centre. This and the associated accounting workload have taken a priority place in the work of both the curator and the community engagement officer over the last nine months. This is reflected in the lower education and site visit figures.

However Matariki events and workshops provided this year have continued to provide a base for educating the public on the importance of the Rock Art and its place in South Canterbury.

The Information Centre contract is proving to be valuable and commissions and merchandise sales is above forecast by around 40%. While this does not alleviate the overall costs of running the Centre, SIMRAP, and the Trust, it does show that the thought behind taking on the contract, which was, knowing we could enhance the Information Centre and improve working conditions for the staff, has proved to be correct.

We have two new field workers working on SIMRAP and the work is progressing well and discussion are underway with the Ngāi Tahu Archives about long-term storage of the information collected as a result of SIMRAP.

We also continue to develop the Taniwha site at the Opihi, financed by the rent we pay on our lease of the site from the Gould family. This is possible because the Gould family have asked that we use the rent we owe to them on developing the site. In effect the Gould family contribute more financially than Rūnanga are asked to provide.

Recently we have had to report under the Health and Safety regulations around a large rock fall at the Opihi site. While this did not damage the Rock Art or endanger anyone at the time and may not in fact be a trigger event for such a report, we are determined to be proactive around such matters. Rock falls are one of the issues we have to deal with from time to time.

If any Whānau members have any issues or queries around the work of NTMRAT, please do not hesitate to contact me as your representative.

Ngā mihi nui ki a koutou katoa.

Wendy Heath



## THE SCDHB MAORI HEALTH ADVISORY COMMITTEE (MHAC)

### JULIETTE STEVENSON

As this is a meeting held quarterly I have only attended one meeting since my appointment to this committee. The first meeting I was due to attend was cancelled due to a tangi.

The meeting I attended on the 25th of August was focused on the report of the Maori director of health. The report for the final quarter of the financial year on the local priority actions in the Maori Health plan was also discussed.

As a new representative on this board I will also be expected to represent the MHAC on one of two other DHB committees, I am waiting to have my appointment on one of these committees confirmed.



## MERIDIAN GOVERNANCE GROUP MEETINGS

### LEX BRUNTON

The Waitaki Governance Group is a forum within which the management of the water resource of the Waitaki catchment are discussed and mutually agreement courses of action developed. The Governance Group comprises representatives of Te Rūnanga o Waihao, Te Rūnanga o Arowhenua, Te Rūnanga o Moeraki, Te Rūnanga o Ngāi Tahu and Meridian Energy. Meeting occur on an approximate quarterly basis.



In the last twelve months, key items discussed and progress made relate to:

- Progressing a Waitaki Enhancement Project, with key objectives around:
  - The focus on long term gains with the development of a Mahika kai park and one or more mosaic sites.
  - Short term gains to better acknowledge the values of Ngai Tahu within the catchment, such as a network of interpretation sites explaining the cultural
  - connections of Ngai Tahu in the Mackenzie/Waitaki areas.
- Tuna management strategy, approaches and Meridian's activities
- Water management regional plans, including:
  - Plan Change 3 to the Waitaki Catchment Water Allocation Regional Plan
  - Plan Change 5 to the Canterbury Land and Water Regional Plan

I have attended the following Meridian Governance meetings in Timaru:

- 16/02/2016
- 29/04/2016
- 29/07/2016

Minutes of these meetings have been forwarded to the rūnanga office.

## CANTERBURY WATER MANAGEMENT STRATEGY (CWMS)

### DAVE HIGGINS

I was nominated by the South Canterbury rūnanga (Waihao and Arowhenua) as well by Moeraki who have a shared interest in the Waitaki River to represent rūnanga on the CWMS. ECAN have informally advised me that my nomination has been accepted; although to date I have not attended any meetings on behalf of the rūnanga.



Moving into the future, I look forward to representing Waihao and supporting your representatives on the two Waitaki Zone Committees.

**HUNTER DOWNS WATER**  
**QUENTIN HIX**

Kia ora koutou, ka mihi nui kia koutou.

Hunter Downs Water Limited ("HDW") has a consent to irrigate up to 40,000 hectares north of the Waitaki river up towards Timaru. I am a director for the company, jointly appointed by Waihao, Moeraki and Arowhenua.



The most important recent development is the establishment of the Ngai Tahu Liason Group which consists of representatives from each of the three Rūnaka who are working with HDW on a number of issues. The first hui for this group is scheduled for the 21st of September and hopefully Sue or Sara may be able to verbally report on progress at that hui.

Overall, it looks like the scheme is almost at a point that it may well proceed in the next year, if not the next. The big picture goal for us is the scheme is required to put extra water into the Wainono lagoon which will hopefully improve its health. Apologies for being unable to attend the AGM as I'm elsewhere on TRoNT business.

Kaa mihi,  
Quentin Hix

**WAIHAO UPOKO**  
**TEWERA KING**

E te whānau whānui o Te Runanga o Waihao, tēnā rā koutou katoa.  
Tuatahi, he whakamoemiti ki tōna Ingoa Tapu  
Ngā rātou kua wheturangitia, haere atu rā  
Rātou ki as rātou, tātou ki nā tātou,  
Tihei mauri ora.



Well it's been a busy year on the paepae, we have had eight school visits and some significant visitors too. We are becoming more visible within the town of Waimate. I was involved in the dirt turning ceremony and the blessing of the Waimate Events Centre. While this won't be finished completely until January of 2017, parts of it are opened now, and that needed to have a wātea.

I have been to Twizel twice this year. One to open the new Medical Center, the second time to open the New Meridian building.

We have also hosted Nick Smith and Marama Fox who were on our marae to announce funding for the Wainono Lagoon. And Tā Mark Solomon 'came down to talk to us about Domestic Violence and the new strategy to address this taniwha.

Over the last two years, I have had a whaikōrero wānanga going that has been for Waihao, Arowhenua and Maataa Waka in Timaru. They have been facilitated by Kukupa Tirikatene, and Justin Tipa. I am indebted to these two and Darren Solomon for making these wānanga a reality.

Tewera King

## **APPOINTMENT OF AUDITOR**

As per *Section 8 (c)* and *Section 35* of the Rules 2015, at each AGM an auditor must be appointed for the ensuing year.

## **APPOINTMENT OF MEMBERS TO THE SIX (6) VACANT RŪNANGA EXECUTIVE POSITIONS**

Nominations and Voting will take place in the following order, with each count being completed before the following nomination is called:

1. Chairperson
2. Treasurer
3. Secretary
4. Executive Members - Vacant Positions

As per the Rules (11-e) Scrutineers may be appointed to collect and count votes.

All registered voting members will be issued with the applicable voting forms on registering attendance with the secretary at the meeting.



## CONSIDER, AND IF AGREED, MAKE CHANGES TO THE 'THE RULES' OF TE RŪNANGA O WAIHAO

### EXISTING:

#### THE RŪNANGA EXECUTIVE

##### 17. Election the Rūnanga Executive and Appointment of Officers

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- (a) The Rūnanga Executive will consist of up to nine (9) Registered Voting Members.
- (b) At every Annual General Meeting, starting in 2016, three (3) members of the Rūnanga Executive, including an Office holder, will retire and an election to fill the vacant positions will be held except if there are more than three (3) members of the Rūnanga Executive whose terms expire at the Annual General Meeting then all such members shall resign.
- (c) Rūnanga Executive members are appointed for three (3) year terms each and thereafter must stand down. A Rūnanga Executive member who has stood down from the Rūnanga Executive is eligible for re-election.
- (d) Nominees for the Rūnanga Executive must be Registered Voting Members and must meet at least one (1) of the following criteria to be eligible to join the Rūnanga Executive:
  - (i) nominees must have demonstrated active participation in the Rūnanga in the last three (3) years; and/or
  - (ii) nominees must have attended two (2) or more meetings in the previous 12 months that were either an Annual General, Special, General or an Executive meeting;
- (e) Only Registered Voting Members may nominate and second people to the Rūnanga Executive. Nominators and seconders can only nominate and/or second up to two (2) people in respect of any one (1) Rūnanga Executive election.
- (f) Once appointed the Rūnanga Executive will confirm who will retire in accordance with the rotation policy set out in these rules. If agreement cannot be reached then the Rūnanga Executive will draw straws to determine their order of retirement.
- (g) Removal of a Rūnanga Executive member  
Any Rūnanga Executive member, may be removed from the Rūnanga Executive at any time by a resolution of the Rūnanga passed by 66% majority of Registered Voting Members present at a Special General Meeting convened for that purpose.

The procedure to remove a Rūnanga Executive member from the Rūnanga Executive shall be the same as what would otherwise apply in respect of the removal of a Director.

### PROPOSED:

#### THE RŪNANGA EXECUTIVE

##### 17. Election the Rūnanga Executive and Appointment of Officers

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- (a) The Rūnanga Executive will consist of up to nine (9) Registered Voting Members.
- (b) At every Annual General Meeting any member(s) of the Rūnanga Executive who has served a term of at least 2 years and ten months since last elected will stand down and an election to fill the vacant position(s) will be held.
- (c) A Rūnanga Executive member who has stood down from the Rūnanga Executive is eligible for re-election.
- (d) Nominees for the Rūnanga Executive must be Registered Voting Members and must meet at least one (1) of the following criteria to be eligible to join the Rūnanga Executive:
  - (iii) nominees must have demonstrated active participation in the Rūnanga in the last three (3) years; and/or
  - (iv) nominees must have attended two (2) or more meetings in the previous 12 months that were either an Annual General, Special, General or an Executive meeting;
- (e) Only Registered Voting Members may nominate and second people to the Rūnanga Executive. Nominators and seconders can only nominate and/or second up to two (2) people in respect of any one (1) Rūnanga Executive election.
- (f) Removal of a Rūnanga Executive member  
Any Rūnanga Executive member, may be removed from the Rūnanga Executive at any time by a resolution of the Rūnanga passed by 66% majority of Registered Voting Members present at a Special General Meeting convened for that purpose.
- (g) The procedure to remove a Rūnanga Executive member from the Rūnanga Executive shall be the same as what would otherwise apply in respect of the removal of a Director.

## NOTES