

**Minutes for Te Rūnanga o Waihao Whānau Meeting  
On August 13<sup>th</sup> 2017, Commencing at 10:30am  
Held At Waihao Marae, 26 Maori Road, Morven, Waimate.**

Present	Graeme Lane, Ivy Johnston, Martyn Smith, Sara Eddington, Sue Eddington, Howard Marshall, Dardanelle McLean-Smith), Jennifer Thomas, Hohepa Borell, Joseph Borell, Ian Brunton, Lex Brunton, Aerine Heath-Boyd, Jo McLean, Mary Lou Miller, Eve Robertshaw, Bridget Te Maiharoa, Margaret and Pop Te Maiharoa, David Thomas (Uncle Dave), George Tripp, Wendy Reid, John and Gloria Wilkie, Tom Williams. Ron Donaldson (minutes).		
Apologies	Bowen Whānau, Forgie Whānau, Barry Reid, Jayne Smith, Juliette Stevenson, Thomas Whānau (Dunedin), Joseph Williams, Michael Williams, Samantha Williams, Phoebe Rose Williams. Jane McEwan, Echo Malcom (Aunty Echo), Mavis Smith (Aunty Dimp), Wendy Heath, Karyn and Michelle Reid.		
<b>Reference</b>	<b>Discussion</b>	<b>Motion</b>	<b>Action</b>
Welcome	Graeme Lane welcomed all whānau to the meeting.		
Karakia	Tom Williams		
Ngā Mate			
Safety Brief	The Chairman spoke on safety procedures in the event of an emergency. Ron and Howard nominated as fire wardens.		
	Previous Meetings Minutes - held on April 9 <sup>th</sup> 2017		
	The Chairman called that the tabled minutes be approved.	Jennifer moved that these minutes be accepted with the following amendment - with the listed spelling amendments.	
	The Amendment – Spelling – Howse and Hospital .	<ul style="list-style-type: none"> <li>• Howse and Hospital</li> </ul>	
	Matters Arising from Previous Minutes:	Sue seconded this motion. All in favour. Carried.	
	<ol style="list-style-type: none"> <li>1. Lex asked if the Garage was completed and informed by the chairperson that it was. Lex requested that a complete costing for the garage be presented at the November whānau meeting</li> <li>2. Jennifer informed whānau that Uncle Dave could not get the oysters as there was no boat operating</li> </ol>		
	<b>Reports</b>		
	<ul style="list-style-type: none"> <li>• Chairpersons Report. The Chairman spoke to the floor and provided a verbal overview of his report, and invited whānau to ask questions. The following was raised <ul style="list-style-type: none"> <li>➢ That 3 Executive members will be standing down at the next AGM as part of the rotation policy, and possibly 1 member of the Holdings Company also.</li> <li>➢ An update on the whale bone and that Fonterra were offering their assistance thanks to Alan Maitland.</li> <li>➢ That the mana tukutuku (kite) making day was very successful.</li> <li>➢ That the whāriki mat was proceeding and Sally was receiving help from whānau with this and if any whānau wanted to attend and help they were more than welcome</li> </ul> </li> <li>• Secretary's Report. Ivy tabled her report. No issues raised. Ivy gave an overview of the birthday cards sent out. Ivy also informed the whānau the next kaumātua lunch was on the 31<sup>st</sup> Aug (last Thursday of each month) and was to be held at the Richard Pierce Restaurant</li> <li>• Treasurer's Report. Marty tabled his report with the following being raised: <ul style="list-style-type: none"> <li>➢ Reimbursements were not reflected in the Profit and Lost but were displayed for transparencies and audit</li> <li>➢ The "Wages Exec" be changed to "Exec Fee"</li> <li>➢ Te Rūnanga o Waihao Grant be changed to reflect a draw down from Holdings</li> </ul> </li> <li>• Kapa Haka Wānanga Report . Dardanelle reports was table. Dardanelle took questions from the floor. Jo thanked Dardanelle for organising the wānanga.</li> </ul>	<p>Chairperson Report - moved to be accepted by Graeme Seconded by Jo - Carried</p> <p>Secretary's Report - moved to be accepted by Ivy Seconded by Sue - Carried</p> <p>Treasurer's Report - moved to be accepted by Marty Seconded by Jennifer - Carried</p> <p>Kapa Haka Wānanga Report – moved to be accepted by Dardanelle Seconded by Jo - Carried</p>	

	<ul style="list-style-type: none"> <li>• TRoNT Report – Jo gave a verbal TRoNT report the highlighted points were discussed: <ul style="list-style-type: none"> <li>➤ Health and Safety report is available</li> <li>➤ Office delegation policy update</li> <li>➤ Monitoring report for the office</li> <li>➤ Wai Rawa KPI</li> <li>➤ How the vote will be conducted for the kaiwhakahaere</li> </ul> </li> </ul> <p>Irai introduced himself and talked about his role, he invited questions from the floor and handed out a survey to whānau. Sue thank Irai for the work he has done supporting the Eddington whānau around education</p>		
	Items raised		
A1	<p>Glenavy Emergency Response Unit (GERU)</p> <p>The chairperson informed whānau that the GERU were raising money to purchase a new response vehicle and that they would be first responding units to the marae in the case of a serious accident. Graeme informed that the Executive have suggested a donation of \$1000 be given.</p>	Wendy Reid moved that a donation of \$5000 be given to the GERU Seconded by Uncle Dave - Carried	
A2	<p>Constitutional Changes</p> <p>The chair informed whānau that a hui was being held on the 16<sup>th</sup> Aug 10.30 -3pm to review possible Constitutional Changes. The chair invited whānau to attend.</p>		
A3	<p>Whānau Meeting Lunches</p> <p>The chair raised if whānau were interested in have lunch in Waimate after the meeting. General consensus was that the lunch should be at the marae. Whānau requested that Pavlova be included in future menus.</p>		
	General Business		
GB1	<p>Tom asked why the building process was not progressing. This lead to general discussion around the makeup of the committee. Graeme requested that Ron read the membership from the Committee Terms of Reference. Whānau requested that after the AGM that the membership for the committee is reviewed and that members be elected in line with the Terms of Reference. Jo asked that when future Terms of Reference are drafted that consideration to Rangatahi membership be considered.</p>	Dardanelle moved that the Building Committee report back to the next whānau meeting with a timeline of future building plans and progress Seconded by Jo - Carried	
GB2	<p>Jo asked that the Executive consider a travel budget for whānau who live outside of the takiwā to attend events at the marae. General discussion was held around this including that Ngāi Tahu do not have funding for travel, no motions were raised.</p>		
GB3	<p>Dardanelle requested that a van be provided for the next Hui iwi 24<sup>th</sup> -26 Nov. The Chair advised that the van would be made available</p>		
GB4	<p>The chair informed the whānau that the Executive had carried a motion for the Rūnanga to withdraw support to AWS. Ron read out the letter. The Chair explained that prior to signing and sending he had sought advice from Ngāi Tahu Group General Counsel. Resulting from this the chair wanted the sending of the letter endorsed by whānau. Jennifer spoke for the letter being sent and Jo spoke against.</p> <p>Uncle Dave requested that it be minute that he was disappointed the AWS reps were not listened to.</p>	<p>Jennifer moved a motion that the letter be signed by the chair and sent to the people listed. Seconded by Uncle Dave .</p> <p>The motion was 8 for and 8 against –chair casting vote required. Motion not upheld.</p>	
	Irai said karakia		
Closed.	Meeting closed by the Chairman at 12:32pm.		