

**Confirmed Minutes Of:  
Te Rūnanga o Waihao Annual General Meeting  
Sunday 25<sup>th</sup> September 2016**

**Item 1. Call to order**

Chairman Graeme Lane called to order the Annual General Meeting of Te Rūnanga o Waihao at 1:12pm on September 25, 2016 at Waihao Marae, 25 Maori Road, Morven, Waimate.

**Karakia**

Tewera King

**Waihao Holdings Co. Report**

(As Juliette Stevenson could only stay for a short time at this meeting, the Chairperson asked her to speak to the meeting first) Juliette read to the floor the report from Holdings Co. Chairperson Jeff Goldsmith (Page 16-17 of AGM Book), and acknowledged that Jeff has offered to come to the next whānau meeting to speak on this, if the whānau wishes. Juliette called for any questions from the floor. Jennifer suggested that Holdings look to invest in rental properties, to which Juliette replied that Holdings were unable to make any further investments until such time as the IncSoc have advised Holdings the sum they require on call. Juliette moved that this report be accepted as tabled, Jennifer seconded. Carried.

**Safety Brief**

Graeme Lane provided a safety brief.

**Present & Apologies**

The following persons were present, as listed on the document upon entering the meeting.

Present: Graeme Lane, Ivy Johnston, Martyn Smith, Sara Eddington, Sue Eddington, Howard Marshall, Dardanelle McLean-Smith, Debbie Brunton, Ian Brunton, Lex Brunton, Peter Brunton, Rickardo Brunton, Trevor Brunton, Maku Davis-Te Maire, Rynee De Garnham, Wendy Heath, Aerine Heath-Boyd, David Higgins, John Hughes, Tewera King, Echo Malcolm, Janice McEwen, Ivy McGaughey, Maddison McLean-Smith, Justine Pinnell, Barry Reid, Wendy Reid, Mavis Smith, Juliette Stevenson, Bridget Te Maiharoa, Koata Te Maiharoa, Margaret Te Maiharoa, Anne Te Maiharoa-Dodds, David Thomas Snr, Jennifer Thomas, George Tripp, Judith Watson, Gloria Wilkie, John Wilkie, Thomas Williams. Also, Ron Donaldson & Mary Oughton.

Apologies: Diamond Binnie, Helen Bowen, Gareth Bowen, Jacqui Brunton, Hinerangi Ferrall-Heath, Beth and Craig Forgie & whānau, Kane Freeman, Casey Freeman, Jeff Goldsmith, Tyrone Gosling, Kara Hayes, Gregory Heath, Parris Heath, Sharyn Heath, Simon Heath, Trudy Heath, Amanda Malu, Caley McLean, Joanne McLean, Sacha McMeeking, Kristine Morrison, Kāhu Ross, Jayne Smith, Samantha Sykes, Lesley Te Maiharoa-Sykes, Maureen Te Maiharoa, Graeme Thomas & whānau, Joseph Williams, Michael Williams, Samantha Williams, Phoebe Rose Williams,

**Nga Mate**

Huia Dunn, Rae Tutaki (Taipena), Missy Taiaroa, Linda Grinelle, Aunty Ray Taiaroa, Dorothy 'Aunty Mahana' Walsh, Matenga 'Marty' Taiaroa, Doyle Te Maiharoa, Te Whe Phillips, Roy Hix, Jodi Smith, Grant Tumarū, Don Williams.

**Item 2. Minutes of the Previous AGM**

The previous AGM minutes (Page 4-6 of AGM Book) were tabled. Ivy Johnston requested the following persons be added to the attendance register: Wendy Heath, Gerry Te Kapa Coates, Anne Dodds and Rynee De Garnham. Jennifer Thomas requested that within Item 13, paragraph 5, the name be amended from Yvonne to Lorraine. Sue Eddington moved that the minutes that were presented, with amendments be accepted, Tom Williams seconded this. All in favour. Carried.

**Item 3. Chairperson's Report**

Graeme Lane thanked everyone for coming today, and thanked the Executive on what has been achieved. There has been a large number of people to the marae in the past year, averaging two bookings a week. Thanks to Mary and Ron in the office for everything they've done in the year.

Discussion Item 1: Uncle Dave complained that the whānau meetings were getting cut too short. The Chairperson elaborated that on numerous occasions he had requested that the whānau provide direction as to what should be included in whānau meetings, but no direction has been given to date. He also highlighted that thought should be given to meeting start times.

#### **Item 4. Executive & Annual Reports**

Point of order: David Higgins requested that the name 'Franz Joseph' Helicopters within the TRoNT Report (Page 19 of AGM Book), be amended to the correct name of 'Glacier & Southern Lakes' before the document becomes public domain. The Chairperson requested all members to strike out the above and insert correct the name 'Glacier & Southern Lakes'.

Graeme moved that the Chairperson's report, and all other reports (Pages 7-39 of AGM Book) be accepted as tabled, and that whānau take these books home to read over and bring any questions they may have to the next whānau meeting, Lex seconded this. All in favour. Carried.

#### **Item 5. Financial Documents 1st July 2015 - 30<sup>th</sup> June 2016**

The Treasurer Martyn Smith noted that the audited reports are not finished yet. These will be available to Whānau when complete. Martyn asked that Mary read aloud to the floor an email he had received from the auditor (late paper that is not included in the Finances Book) explaining that the audit reports are not available yet but that he was comfortable with Martyn presenting these finance documents with the proviso that they are subject to audit completion. Martyn then read through various points of the finance documents. The Treasurer moved that these financial reports be accepted as tabled, Wendy seconded this motion. All in favour. Carried.

#### **Item 6. Appointment of Auditor**

Martyn Smith moved that Mitchell Auditors be appointed as the independent auditor for the 2016-2017 financial year. George Tripp seconded this. All in favour. Carried.

#### **Item 7. Appointment of Members to Rūnanga Executive**

Graeme Lane informed the Whānau that there were six vacant positions on the Executive. There had been two resignations during the year, and Graeme Lane, Sue Eddington, Ivy Johnston, Martyn Smith had all completed a 3 year term on the Executive and therefor had to stand down, but were available for re-election. Ron Donaldson and Barry Reid were then appointed as scrutineers.

Graeme then stood down as Chairperson and invited David Higgins to facilitate this part of the election process until such time as a new Chairperson is appointed.

Permission was given by the floor that the voting slips be destroyed on completion of the count.

#### **Vote 1: Chairperson**

David Higgins, as acting Chairperson, called for nominations from the floor for the position of Chairperson.

- Graeme Lane was nominated by Lex Brunton, and seconded by Tom Williams.

No further nominations were placed. David declared Graeme as the elected Chairperson. David then offered the Chair back to Graeme who facilitated the meeting thereon.

#### **Vote 2: Treasurer**

The Chairperson called for nomination from the floor for the position of Treasurer.

- Martyn Smith was nominated by Dave Thomas, and seconded by Jennifer Thomas.
- Juliette Stevenson was nominated by Lex Brunton, and seconded by Wendy Heath.

Discussions from the floor were held in relation to accepting nominations in the nominees absence. Ron Donaldson, on permission from the Chair, read an email with advice from Chris Ford on this matter. The floor accepted this advice and the Chairperson accepted the nominations from the floor.

No further nominations were placed. The registered whānau were then invited to place their votes for this position.

Voting concluded, and Graeme declared Martyn Smith as the elected Treasurer.

#### **Vote 3: Secretary**

The Chairperson called for nomination from the floor for the position of Secretary.

- Ivy Johnston was nominated by Ivy McGaughey, and seconded by Bridget Te Maiharoa.
- Jennifer Thomas was nominated by Aerine Boyd, and seconded by Mavis Smith.

No further nominations were placed. The registered whānau were then invited to place their votes for this position.

Voting concluded, and Graeme declared Ivy Johnston as the elected Secretary.

#### **Vote 4: Executive Members**

The Chairperson called for nomination from the floor for the three (3) vacant positions on the Rūnanga Executive.

- Jennifer Thomas was nominated by Mavis Smith, and seconded by Ivy Johnston.
- Sue Eddington was nominated by John Wilkie, and seconded by Tom Williams.
- Lex Brunton was nominated by Debbie Brunton, and seconded by Bridget Te Maiharoa.
- Wendy Heath was nominated by Tewera King, and seconded by Howard Marshall.
- Ian Brunton was nominated by Debbie Brunton, and seconded by Peter Brunton.
- Jo McLean (absent) was nominated by Graeme Lane, and seconded by Ivy Johnston.
- Justine Pinnell was nominated by Tewera King, and seconded by Wendy Heath.

No further nominations were placed. The Chairperson asked the floor if any nominees should not be considered for election due to not meeting the requirements of 'The Rule's Sect. 17 (d) (participation). No opposition was made.

Each of the nominees spoke to the floor, then registered whānau were then invited to place their votes for these 3 positions.

Voting concluded, and Graeme declared Jennifer Thomas, Sue Eddington and Wendy Heath all elected to the Rūnanga Executive.

#### ***Item 8. Changes to 'The Rules' of Te Rūnanga o Waihao***

Whānau were asked to review the proposed rule change to 'The Rules' Sect.17 Election the Rūnanga Executive and Appointment of Officers (on Page 41 of AGM Book). After providing time for all to read this change, Sue moved that this proposed change be adopted, and Ivy Johnston seconded this. All in favour carried.

#### **Presentation**

John Wilkie was called from the floor by the Chairperson, and thanked for his many years of contribution to the environment on behalf of the rūnanga. Tewera and Graeme presented John with pounamu and also, a longfin eel sculpture in recognition of his commitment. John addressed the meeting with thanks.

#### **Karakia**

Tewera King

#### **Adjournment**

Chairman Graeme Lane closed the meeting at 2:48pm

Minutes taken on the day and then documented by Mary Dyer. Independent minute taker.